



April 30, 2010

TO: Council President
City Councilmembers
Council Appointees

FROM: Eric Norenberg *EN*

SUBJECT: City Manager's Update

Following are updates on various topics for your information. Please let me know if you have any questions. Thank you!

OMLPS

- **Groundbreaking Events Planned for Hydroelectric Projects:** American Municipal Power (AMP) announced dates this week for the Smithland and Meldahl Hydroelectric projects groundbreaking ceremonies. Details are attached. Smithland, KY is approximately nine hours from Oberlin and Meldahl (near Willow Grove, KY) is about four and one-half hours away. If any Councilmembers are interested in participating in either groundbreaking, please let the City Manager know. If there is interest, OMLPS will organize a carpool to Columbus to join the AMP bus that will go to each groundbreaking site the afternoon before.
- **Additional Kudos Received from Oberlin City Schools:** Attached is a letter from Assistant Superintendent John Schroth regarding the District's appreciation for the assistance from OMLPS staff who responded to a power outage at Oberlin High School over the weekend of April 17-18.

Police Department

- **Police Chief and Records Administrator to Receive Award:** Chief Tom Miller and Records Administrator Tammy Stanley have been chosen by the Oberlin College Bonner Center for Service & Learning to receive the most Engaged Community Partner Award for 2010! The award recognizes Tammy and Tom for all of the wonderful work they and the department have done for Oberlin College and the community as a partner with an Oberlin College student for a Winter Term project. Tammy and Tom will be recognized at an *End of the Year Celebration* for the Bonner Center to be held next week. During the celebration the Bonner Center will also recognize three interns who worked for the City this past year (doing research in the City Manager's Office on the Underground Railroad Center project and writing grants and developing the City's Climate Action Plan in OMLPS).
- **Education Supports Recently Promoted OPD Officials:** On Friday, April 9th, Lt. Kevin Scalli graduated from the Police Executive Administrative Leadership School (PEALS). PEALS is designed to enhance the operational and conceptual leadership skills of executives within the law enforcement community. It is a 15 day, one week a month, school which also earns the graduate 8 undergraduate hours through Cleveland State University.

The curriculum included:

- Human Resource Management Issues – 14 hours
- Administrative Law Issues for Police – 2 hours

- Administrative Investigations/Internal Affairs – 8 hours
- Managing and Motivating a Diverse Employee population – 8 hours
- Community Policing – 8 hours
- Core Values and character Based Education – 6 hours
- CALEA Review and Preview – 2 hours
- Training and Organizational Viability – 5 hours
- Career Planning for a Successful retirement – 3 hours
- Civil Liability Issues and Racial Profiling – 16 hours
- Law Enforcement in the 21st Century – 16 hours
- Leadership and Ethics – 16 hours
- How to Prepare For and Participate In an Executive Assessment Center – 8 hours
- Professional Media Relations – 8 hours

Chief Miller is a strong proponent of management training and is optimistic Kevin will find this training very useful throughout his career. Lt. McCloskey will attend the Police Executive Leadership College (PELC) that is scheduled to begin in 2011. In addition, recently promoted Sergeant Vic Ortiz completed 40 hours of first line supervision training last Friday. Chief Miller notes that he appreciates the City's commitment to training under the constraints of our current budget. It is essential that our Police Department management staff have appropriate training to lead the other officers in the department, so they can effectively serve our community.

City Manager's Office

- **Oberlin Achieves 80 percent Mail-in Response Rate for 2010 Census:** Despite some initial concerns that residents had about the city name shown on the address on the census forms, Oberlin residents did well in completing and returning these forms. Eighty (80) percent of the addresses in Oberlin returned their forms by the cut-off date. That is much better than the 74% response rate in 2000. (<http://2010.census.gov/2010census/take10map/>.) The next phase of the 2010 Census is the deployment of 635,000 census takers across the country who will go door to door to obtain census responses from all remaining households. The temporary census workers are in training this week and will begin obtaining census responses this weekend. The Census Bureau is urging households to open their doors to their local census taker.
- **Data Gathering Underway to Provide Complete Street Sign Inventory:** In order to provide the City Council with the most complete and accurate information regarding where "no parking" and other streets are located and to make recommendations regarding standards for street signage, a data gathering study is underway. While this may take a couple of months, we feel the data returned will be more valuable in resolving the current policy questions and providing staff with a maintenance database for the future. Meanwhile, department heads are working on draft policy statements to guide decisions on current and future streets.
- **Oberlin City Schools Receives Approval to Proceed with Next Phase of Safe Routes to School Program:** Oberlin City Schools has received word that the *Oberlin Safe Routes to School Travel Plan Part 1* has been approved by ODOT. The next step is to work with ODOT engineers to identify possible projects for review, and then complete the final sections of the grant application, describing these projects and educational programs. The ODOT review will take place sometime in May, with funding expected this fall. City staff will be part of the consultation with the School District and ODOT.



OBERLIN CITY SCHOOL DISTRICT

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Geoffrey G. Andrews
Superintendent

Diane A. Wolf
Treasurer

Thursday, April 22, 2010

City of Oberlin
Attn: Eric Norenberg, Oberlin City Manager
85 South Main St.
Oberlin, Ohio 44074

Dear Mr. Norenberg,

On Saturday, April 17th, at approximately 4:00PM, Oberlin High School experienced a loss of electrical power. OMLP was called to investigate, and ended up having to return on Sunday morning to replace the lines coming in from the pole. Power was restored to the building around 2:00PM on Sunday.

I would like to take this opportunity to commend Terry Evans, Steve Dupee, and the entire crew from OMLP for their professionalism, and their concern for the students of Oberlin High School. Both Steve and Terry stayed on site throughout the day on Sunday, ensuring that power was restored and that everything was in working order. This type of service is a credit to City of Oberlin, and is just another example of the excellent city services we enjoy.

Sincerely,

Mr. John W. Schroth
Assistant Superintendent
Oberlin City Schools

Eastwood Elementary
198 E College Street
Oberlin, OH 44074

Prospect Elementary
36 S Prospect Street
Oberlin, OH 44074

Langston Middle
150 N Pleasant Street
Oberlin, OH 44074

Oberlin High
281 N Pleasant Street
Oberlin, OH 44074

Pupil Services
153 N. Main Street
Oberlin, OH 44074



Save the Date

American Municipal Power, Inc.

Hydroelectric Project Groundbreakings

Smithland Locks and Dam
Smithland, Kentucky

May 25, 2010
10:00 a.m. - 1:00 p.m.
**official time to be determined*

Meldahl Locks and Dam
Near Willow Grove, Kentucky

June 29, 2010
10:00 a.m. - 1:00 p.m.
**official time to be determined*

AMP will be arranging transportation from the Columbus headquarters late afternoon of the day prior to the groundbreakings.

Locations map on back

Smithland Locks and Dam
Smithland, Kentucky

Meldahl Locks and Dam
Near Willow Grove, Kentucky

