

*City of Oberlin*  
**Application for Park Use**

**APPLICANT INFORMATION:**

Group/Organization/Person(s) Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**PARK AREA/FACILITY TO BE RESERVED (check one):**

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Depot Park        | <input type="checkbox"/> Martin Luther King Jr. Park | <input type="checkbox"/> Morgan Street Reservoir   | <input type="checkbox"/> Park Street Park |
| <input type="checkbox"/> Road Side Park    | <input type="checkbox"/> Spring Street Park          | <input type="checkbox"/> Recreation Complex        | <input type="checkbox"/> Wright Park      |
| <input type="checkbox"/> Westwood Cemetery | <input type="checkbox"/> Legion Field                | <input type="checkbox"/> Bill Long Nature Preserve |   |

**EVENT DETAILS (Please complete all that apply):**

Purpose: \_\_\_\_\_ Number in Party: \_\_\_\_\_ Date Reserved: \_\_\_\_\_

Hours: \_\_\_\_\_ to \_\_\_\_\_ Number of trash receptacles \_\_\_\_\_

Number of picnic tables: \_\_\_\_\_ Is electric needed (is available)?  yes  no

**REQUIREMENTS:**

Organized sport groups/organizations must have all participants sign a waiver of responsibility provided by the City.

Organized sport groups/organizations must hold the City harmless for any and all liability arising out of activities being conducted.

The sponsoring association must provide evidence of liability insurance coverage satisfactory to the City.

**RULES AND REGULATIONS:**

The City of Oberlin reserves the right to deny the use of park facilities to groups/organizations and individuals who fail to comply with all applicable rules and regulations.

It is understood that the Group/Organization/Person(s) using the above designated facility will comply with all applicable State and local laws and all rules and regulations of the City of Oberlin. In addition, the Group/Organization/Person(s) will be responsible for all persons in the group or organization using the facility; assume responsibility for any damage to the facility; park only in designated areas; observe all posted rules; and not allow the consumption of alcoholic beverages.

**ACCEPTANCE STATEMENT:**

I have read and understand the above policies and requirements and agree to comply with same.

For and in consideration of the permission given to use the above described facility, I, the undersigned, do hereby release and discharge, and covenant to hold harmless, the City of Oberlin, its officers, employees, servants and agents of and from any and all actions, causes of action, claims, demands for damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personal injury or property damage which may result to the groups'/organizations' members or individuals as a result of participation in the aforementioned activity at the above described facility.

Signature of Person Responsible \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVALS:**

Permission granted:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____	Permit No. _____
Sent to Parks Department	<input type="checkbox"/> Yes <input type="checkbox"/> No	Recorded on Calendar:	<input type="checkbox"/> Yes <input type="checkbox"/> No