



## **HISTORIC PRESERVATION COMMISSION MEETING**

**Tuesday, July 19, 2011 @ 3:30 p.m.**

**City Hall Conference Room # 2**

**85 South Main Street, Oberlin, Ohio**

**Members Present:** Jane Blodgett; Lizzie Tisher; Tracie Haynes and Eugenia Bobo

**Members Absent:** Carol Ganzel

**Others Present:** Greg Tisher, Resident; Scott Broadwell, Council Liaison; Tita Reed, Economic Development & Housing Officer and Sandra Phillips, Secretary to the Historic Preservation Commission

Blodgett called this meeting of the Oberlin Historic Preservation Commission to order at approximately 3:37 p.m.

### **I. APPROVAL OF MINUTES**

#### **a) Meeting Minutes – May 17, 2011**

Haynes made a motion to approve the minutes as corrected. Tisher seconded.

### **II. ANNOUNCEMENTS/REPORTS**

#### **a) Report from Scott Broadwell, Council Liaison**

Broadwell told the Commission that the Underground Railroad Implementation Team (UGRIT) was hoping to repair the roof on the Gasholder building this spring, but it looks like it may be this fall before the money will be released from Ohio Department of Transportation (ODOT). The tuck points on the brick are not being done this year but will be done next spring. The fundraising is coming along with one hundred donors.

Broadwell said at the last Underground Railroad Implementation Team meeting, Olivia Cousins of the Langston Institute talked a little about the Historical Tourism. She gave some insights on how to promote the Underground Railroad Center, and she may have ideas that may help the City in general.

Broadwell said in the quest to get going on the Historic Preservation Plan in the cemetery, Dennis Cuthbertson, Building and Grounds Superintendent, sent an application for services to the Ohio Cemetery Foundation back in March. A reply came back with a proposal listing various facets with a manual of operation procedures, rules and regulations, administration, and property care maintenance. Reed asked if Cuthbertson sent a request for the proposal. Broadwell said he did send an application for services and the Ohio Cemetery Foundation sent back the information. Blodgett said she talked to

## **Historic Preservation Commission**

### **Meeting Minutes**

**July 19, 2011**

**Page 2**

Cuthbertson and he told her that some representatives had visited the Cemetery and gave more information. Broadwell said he spoke with Sandra Hodge, Oberlin College to see if the City could possibly make use of the college grant writers and Hodge said they are all tied up with faculty projects, but Hodge did put him in touch with Beth Blissman of the Bonner Center. Broadwell said Dan Cooper of the Bonner Center does have classes for grant writing. Once school gets started the City will look into getting an intern through the Bonner Center to help with the grant writing. Beth asked what the Commission's vision is on this project, the timeline and the people involved.

b) Design review Subcommittee Update – Lizzie Tisher

No Report.

Tisher asked if someone will be appointed to replace her on the Design Review Subcommittee. Broadwell said the appointment should be held off because of plans to change the structure of the Committee.

c) File of the Alliance Review Magazine:

Blodgett asked that the magazines be held in the City offices and open for reviewing. The magazines will be available at the desk of the Commission secretary, Sandra Phillips.

Blodgett reminded the Commission that there is a fall workshop on Tuesday, November 1, 2011 from 10:00 a.m. until 4:30 p.m. in Burton, Ohio at the Public Library. The cost of is \$40.00 which includes lunch. The workshop is a daylong session that provides specific training, tools and advice for those involved in historic preservation at the local level. Blodgett said that the Commission is expected to attend workshops and trainings to learn the essence of historic preservation. Bobo feels there should be some type of fundraising to help with getting training for the Commission members.

### **III. NEW BUSINESS**

a) Mount Zion Baptist Church for Landmark Status

Tisher told the Commission she believes having Mount Zion Baptist Church on the Landmark list would be an asset to the City. Haynes said to make the church aware of another updated inventory, if one is available. Haynes asked about the bell tower architecture. Tisher said if the original bell is there it should be open to see. Tisher made a motion to approve the application from Mount Zion Baptist Church for landmark status. Bobo seconded. Vote passed.

The Public Hearing is set for Tuesday, September 20, 2011 at 3:30 p.m.

**Historic Preservation Commission  
Meeting Minutes  
July 19, 2011  
Page 3**

**IV. OLD BUSINESS**

- a) Early comprehensive report of the Oberlin Historic Inventory – Jane Blodgett

Blodgett told the Commission that the Inventories were done by volunteers without much oversight, and the volunteers used a form that is now outdated. Blodgett said most of the inventories have been updated with the current forms.

Next meeting: August 16, 2011

**V. ADJOURNMENT**

There being no other business to come before the Commission, the meeting was adjourned at 4:57 p.m.

\_\_\_\_\_  
Jane Blodgett, Chair  
Historic Preservation Commission Chair

\_\_\_\_\_/\_\_\_\_\_/

\_\_\_\_\_  
Saundra Phillips  
Secretary to the Historic Preservation Commission