



# AIA®

# Document G701™ – 2001

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> City of Oberlin Fire Station 430 South Main Street Oberlin, Ohio 44074	<b>CHANGE ORDER NUMBER:</b> CO-01	<b>OWNER:</b> <input checked="" type="checkbox"/>
	<b>DATE:</b> August 4, 2009	<b>ARCHITECT:</b> <input type="checkbox"/>
	<b>ARCHITECT'S PROJECT NUMBER:</b> 20701	<b>CONTRACTOR:</b> <input type="checkbox"/>
<b>TO CONTRACTOR:</b> <i>(Name and address)</i> Telamon Construction, Inc. 5505 Milan Road Sandusky, Ohio 44870	<b>CONTRACT DATE:</b> May 21, 2009	<b>FIELD:</b> <input type="checkbox"/>
	<b>CONTRACT FOR:</b> General Construction	<b>OTHER:</b> <input type="checkbox"/>

The Contract is changed as follows:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

**Materials and labor for the following items:**

- Proposal Request PR-02 / New Radio Tower Foundation Reinforcing: 1,564.20

The original (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) was	\$ 2,063,900.00
The net change by previously authorized Change Orders	\$ 0.00
The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) prior to this Change Order was	\$ 2,063,900.00
The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) will be (increased) ( <del>decreased</del> ) ( <del>unchanged</del> ) by this Change Order in the amount of	\$ 1,564.20
The new (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) including this Change Order will be	\$ 2,065,464.20
The Contract Time will be ( <del>increased</del> ) ( <del>decreased</del> ) (unchanged) by ( ) days	
The date of Substantial Completion as of the date of this Change Order therefore is	no change

*(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)*

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

**RP Hughes Architects, Inc.**  
ARCHITECT *(Firm name)*  
1560 Fishinger Road  
Columbus, Ohio 43221  
ADDRESS

*Rich Pontius*  
BY *(Signature)*

**Rich Pontius**  
*(Typed name)*  
8.4.09  
DATE

**Telamon Construction, Inc.**  
CONTRACTOR *(Firm name)*  
5505 Milan Road  
Sandusky, Ohio 44870  
ADDRESS

*Dave Burns*  
BY *(Signature)*

**Dave Burns**  
*(Typed name)*  
8-4-09  
DATE

**City of Oberlin**  
OWNER *(Firm name)*  
85 South Main Street  
Oberlin, Ohio 44074  
ADDRESS

*Eric Norenberg*  
BY *(Signature)*

**Eric Norenberg**  
*(Typed name)*  
8-18-09  
DATE

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



# Document G701™ – 2001 Instructions

## Change Order

### GENERAL INFORMATION

#### Purpose

AIA Document G701 is for implementing changes in the Work agreed to by the Owner, Contractor and Architect. Execution of a completed G701 indicates agreement upon all the terms of the change, including any changes in the Contract Sum (or Guaranteed Maximum Price) and Contract Time.

#### Use of Current Documents

Prior to using any AIA Contract Document, users should consult [www.aia.org](http://www.aia.org) or a local AIA component to verify the most recent edition.

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### COMPLETING THE G701 FORM

#### Description of Change in the Contract

Insert a detailed description of the change or reference specific exhibits describing, in detail, the change to be made in the Contract by this Change Order. Include any drawings, specifications, documents or other supporting data to clarify the scope of the change.

#### Determination of Costs

Insert in the blanks provided, or strike out the terms in parentheses that do not apply, the original Contract Sum or Guaranteed Maximum Price; the net change by previously authorized Change Order (note that this does not include changes authorized by Construction Change Directive unless such changes were subsequently agreed to by the Contractor and recorded as a Change Order); the Contract Sum or Guaranteed Maximum Price prior to this Change Order; the amount of increase or decrease, if any, in the Contract Sum or Guaranteed Maximum Price; and the new Contract Sum or Guaranteed Maximum Price as adjusted by this Change Order.

#### Change in Contract Time

Insert in the blanks provided, and strike out the unused terms in parentheses, the amount (in days) of the increase or decrease, if any in the Contract Time. Also insert the date of Substantial Completion, including any adjustment effected by this Change Order.

### EXECUTION OF THE DOCUMENT

When the Owner and Contractor, in concurrence with the Architect, have reached agreement on the change to be made in the Contract, including any adjustments in the Contract Sum (or Guaranteed Maximum Price) and Contract Time, the G701 document should be executed in triplicate by the two parties and the Architect, each retaining an original.