



CITY OF OBERLIN
SIGN PERMIT APPLICATION

APPLICANT INFORMATION:

Property Owner Name: _____

Address: _____

Phone No. _____

Contractor Name: _____

Address: _____

Phone No. _____

Authorized Agent Name: _____

Address: _____

Phone No.: _____

PROPOSED SIGN INFORMATION:

Municipal Street Address of Proposed Sign: _____

Zoning (please check one):

- | | |
|--|--|
| <input type="checkbox"/> R-1/Single-Family Dwelling District | <input type="checkbox"/> R-1A/Single-Family Dwelling District |
| <input type="checkbox"/> R-1B/Single-Family Dwelling District | <input type="checkbox"/> R-2/Dwelling District |
| <input type="checkbox"/> PD/Planned Development District | <input type="checkbox"/> P-1/Public Park and Recreation District |
| <input type="checkbox"/> C-1/Central Business District | <input type="checkbox"/> C-2/General Business District |
| <input type="checkbox"/> C-3/Planned Highway Commercial District | <input type="checkbox"/> M-1/Light Industrial District |
| <input type="checkbox"/> CDD/Conservation Development District | <input type="checkbox"/> O/Office District |

Type of Sign (please check one):

- Permanent Temporary (Time period to be displayed: _____)

Type of Sign (continued) (please check one):

Wall-Mounted Length: _____ Width: _____ Total Area (sq. ft.): _____
Height of Sign From Grade to Top of Sign: _____
Building Front Wall Width: _____

Freestanding Sign Length: _____ Width: _____ No. of Sides: _____
Height From Grade to Top of Sign: _____
Setback Distance From Public Right-of-Way: _____
Setback From Other Lot Lines: _____

Sign Construction (list type of materials to be used): _____

Sign Colors: _____

Is sign to be illuminated? Yes No

If yes, please describe **in detail** type of illumination to be used (i.e. internal, external, back-lit, etc.): _____

Does any portion of the sign move or flash? Yes No

If yes, please describe **in detail** the movement (i.e. scroll, flash, time between image changes, etc.): _____

Existing Sign Area (in sq. ft.) on Premises:

Wall Mounted Sign(s): _____ Freestanding Sign(s): _____

Estimated Cost of Sign: _____

REQUIRED SUBMISSIONS:

- Detailed drawing (**to scale**) of the sign as it will appear on wall of the building or a drawing of the freestanding sign (i.e. dimensions, materials, colors, etc.)
- A site plan providing setback dimensions for any proposed freestanding sign from the edge of the public right-of-way and from the side lot lines.
- **Application fee of \$50.00, plus \$0.50 per square feet of sign surface area.** (Please make check payable to the City of Oberlin).

