



EMPLOYMENT OPPORTUNITY

OBERLIN FIRE DEPARTMENT PART-TIME FIREFIGHTER

The City of Oberlin Fire Department is accepting applications on a rolling basis for **Part-Time Firefighters**. Duties include skilled firefighting work in combating, extinguishing and preventing fires and providing rescue services to protect life and property. Work also involves driving equipment when specifically assigned and routine maintenance of fire department equipment, apparatus, and quarters.

Applicants are required to pass a timed agility test conducted by the Oberlin Fire Department. Please see the “*Application Process*” section of the application packet for further information.

Minimum Qualifications: Must be 18 years of age or older. Must possess a High School diploma or equivalent, valid Ohio Driver’s license and proof of insurability. Must be a U.S. citizen or have legally declared intention of becoming a citizen and **must be able to successfully pass a criminal history background check and a medical exam upon appointment**. At appointment and during tenure, applicant must maintain residency or employment within a 5 mile radius of Oberlin City Hall. Prior experience, and/or training in basic firefighting or emergency medical care, is desirable, but not required.

Starting Salary: \$14.63/hour

Applications and full job description are available at www.cityofoberlin.com and at Oberlin City Hall (85 South Main Street, Oberlin, Ohio 44074).

Applications may be returned via email to:
hr@cityofoberlin.com

Or mailed to:
City of Oberlin Human Resources Department
85 South Main Street
Oberlin, Ohio 44074

OPEN UNTIL ALL POSITIONS FILLED

The City of Oberlin is a Drug-Free Workplace and an Equal Employment Opportunity employer.

CITY OF OBERLIN JOB DESCRIPTION

Firefighter

Title:	Firefighter	Department:	Fire Department
Supervisor:	Fire Chief; Assistant Fire Chief; All Fire Officers	Positions Supervised:	N/A
Status:	Part-Time	Civil Service Status:	Unclassified
FLSA Status:	Non-Exempt	Exemption Category:	N/A
Bargaining Unit:	N/A	Pay Grade:	Not Categorized
		Schedule:	On Call

This description is meant to represent a body of work typically performed in this position but does not necessarily represent all the duties which may be assigned to the incumbent in the position. The incumbent is responsible for performing miscellaneous duties as needed or assigned.

General Statement of Duties:

Duties include skilled firefighting work in combating, extinguishing and preventing fires and providing rescue services to protect life and property. Work also involves driving equipment when specifically assigned and routine maintenance of fire department equipment, apparatus, and quarters.

Employees perform hazardous tasks under emergency condition that may require strenuous exertion under such hindrances as fire, heat, smoke and cramped surroundings. Although firefighting and rescue work are the most difficult and responsible areas of activity, most of the time is spent studying methods and techniques of fire prevention, suppression and basic and/or advanced lifesaving techniques, studying and perfecting the operation of fire and rescue equipment and apparatus, and in performing routine duties in the care and maintenance of fire department property and equipment. Work is usually performed under the supervision of a fire officer. Work is reviewed in progress and upon completion.

The Firefighter shall be committed to the mission, vision and values of the City and Department and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Firefighter shall demonstrate technical skills, effective communication and collaboration, proper use of team resources, personal accountability and responsibility.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding a position assigned this title or to limit the nature and extent of assignments a person may be given.

Minimum Qualifications:

The applicant should possess the following at the time of application:

- Minimum 18 years of age
- High School Diploma or equivalent
- U.S. Citizenship required
- Must successfully complete a physical abilities test evaluating physical aptitude
- Must possess a valid Ohio Driver's license and proof of insurability

- Must reside within a five (5) mile radius of Oberlin City Hall; or must maintain employment within five (5) mile radius of Oberlin City Hall with permission to respond to emergency incidents during working hours
- An individual who poses a direct threat to himself/herself or others in the workplace will be deemed not qualified for this position

Supervision:

- Works under the supervision of Fire Chief, Assistant Fire Chief, Battalion Chief, Fire Lieutenant, and Firefighter/Drivers
- No supervisory duties are assigned to firefighters

Job Duties: *(Essential functions are identified by an “*”)*

- Responds to fire alarms; works to extinguish fires by deploying hoselines and directs stream of water onto fires; positions and climbs ladders to gain access to upper levels of buildings or to assist individuals from burning structures; creates openings in buildings for ventilation or entry, using hand tools and power equipment; and, may deactivate utility services to prevent explosions or other fire extension.*
- Administers appropriate basic or advanced life support care at the site of an emergency; performs such activities as patient assessment, cardiopulmonary resuscitation, injury care, patient extrication, and administers appropriate medications under direction of medical director.
- Investigates causes and circumstances surrounding fires.*
- Participates in a continuing training program by attending drills, demonstrations and classes; participates in training in the operation of fire and rescue equipment and apparatus and, when assigned, drives and operates a variety of emergency vehicles.*
- Participates in public education and fire station tours for the public; answer questions and provides public education services.*
- Performs general maintenance work in the upkeep of fire stations, buildings and grounds, fire apparatus, auxiliary equipment and tools.*
- Maintains accurate records, forms and reports as required.*
- Provide effective and efficient customer services and promotes and maintains responsive community relations.*
- Perform related duties as assigned.

Required Knowledge, Skills and Abilities:

Knowledge of:

- Procedures for fire suppression, hazardous materials response, rescue, and emergency medical response

Ability to:

- Upon completion of required training, meet department competency standards as outlined in NFPA 1001, 1002, 1021, 1521, 1582, and Oberlin Fire Department Standard Operating Procedures
- Use EMS related equipment, firefighting equipment and hazmat equipment
- Maintain a valid Ohio Driver's license and have the ability to drive
- Handle multiple priorities and projects
- Make clear and accurate records and reports
- Deal with a variety of concrete variables in situations where only limited standardization exists
- Identify problems, recognize symptoms, causes and alternative solutions.
- Make timely, sound decisions
- Interpret a variety of instructions in written, oral, diagram or scheduled form
- Climb and work at heights up to 100 feet above the ground
- Perform limited mechanical work involved in maintaining fire apparatus, equipment and tools
- Follow oral and written instructions; deal effectively with the public; and speak and write effectively
- Establish and maintain cooperative working relationships with peers, subordinates, and superiors

- Learn, train and retain technical and other fire service related data
- Generate clear cut, concise reports
- Perform effectively under stress

Licenses and/or Certifications:

- Valid Ohio Driver's license and proof of insurability
- Must complete a 140-hour Firefighter 1 certification course (Ohio Department of Public Safety), after appointment
- Must complete 130-hour Emergency Medical Technician certification course (Ohio Department of Public Safety) within two years after appointment and maintain certification as EMT-Basic during tenure of employment
- Must reside within a five (5) mile radius of Oberlin City Hall; or must maintain employment within a five (5) mile radius of Oberlin City Hall with permission to respond to emergency incidents during working hours

Work Environment and Equipment Utilized:

Incumbent is exposed to all manner of environmental conditions including inclement weather, extreme temperatures, dust, noise, dim lighting, and all other conditions as present in the performance of essential function. Incumbent may also experience such hazards as fumes, flames, chemicals, blood, other body fluids, and all other hazards as required in performance of essential functions. Requires the operation of various equipment, machinery, apparatus, and rescue vehicles as needed. May require working long hours and for extended periods of time between meals and breaks in some emergency situations.

Includes regular walking, sitting, and standing; the ability to intermittently lift, carry, push, and/or pull over 150 lbs., occasionally climb ladders and stairs, crawl, bend, stretch, twist, run, balance, crouch, stoop, twist, turn, pivot, and otherwise be mobile; and all other physical activities as required in the performance of the essential functions. Ability and willingness to work in both open and confined work spaces as well as in adverse environmental conditions for extended periods of time with little or no rest.

The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of taste, sense of smell, depth perception, and texture perception.

Work Situation Factors:

Position requires competing demands; may require occasional work beyond normal business hours. **SAFETY SENSITIVE POSITIONS ARE SUBJECT TO RANDOM DRUG AND ALCOHOL TESTING ACCORDING TO CITY POLICY.**



City of Oberlin Fire Department Part-Time Firefighter Application Information

Minimum Qualifications:

- Minimum 18 years of age
- Must be a United States citizen or have legally declared his/her intention of becoming a United States citizen.
- High School Diploma (or GED)
- Valid State of Ohio Driver's license and proof of insurability.
- Maintain residency or employment within five (5) mile radius of Oberlin City Hall.

Application & Hiring Process:

1. Completed **Employment Applications** and **Medical Certification Forms** may be returned to the Human Resources Department via email (hr@cityofoberlin.com) or via mail/hand-delivery (85 S. Main St. – Oberlin, OH 44074).
2. It is highly recommended that candidates consult with their personal physician prior to participation in the Physical Ability Test to insure that they are physically capable of performing all of the required events. If consultation is made, the physician must complete the **Medical Certification Form**. If no consultation is made, complete the waiver portion of the form.
3. Applicants who have successfully completed a Firefighter Physical Agility Test based on the Firefighter Combat Challenge criteria conducted at Cuyahoga Community College (or any other approved location) may receive credit for this exam on the following basis:
 - Exam was conducted within the twelve (12) months prior to hire date.
 - Copy of the exam completion certification is attached to the Application for Employment for credit.
4. Physical Abilities testing will be periodically scheduled by the Fire Department. Applicants who have not received credit for a previous abilities test (Step #3) must successfully complete this process, passing all events within a total time of five (5) minutes. See attached test description.
5. As vacancies occur, the City will schedule employment interviews. Following interviews, those candidates conditionally offered employment with the Oberlin Fire Department will be required to undergo a background check, pre-employment drug screen and basic medical examination, all at the City's expense.
6. Candidates successfully passing all pre-employment screenings will be made final offers of employment.
7. Applications of those qualified candidates not hired will remain on file to be considered for future job vacancies for a maximum of 2 years.
8. When a job vacancy occurs, candidates may be offered employment contingent upon successful completion of all pre-employment screenings.

PHYSICAL ABILITY TEST

The Physical Ability Test consists of six (6) separate events. The test is a sequence of events requiring you to progress along a predetermined path from event to event in a continuous manner. This is a pass/fail test based on a validated **maximum total time of five (5) minutes**.

In these events, you wear a 35-pound vest to simulate the weight of self-contained breathing apparatus (SCBA) and firefighter protective clothing. Throughout all events, you must wear long pants, a hard hat with chin strap, work gloves and footwear with no open heel or toe. Watches and loose or restrictive jewelry are not permitted.

All props were designed to obtain the necessary information regarding your physical ability. The tools and equipment were chosen to provide the highest level of consistency, safety and validity in measuring your physical abilities.

The events are placed in a sequence that best simulates fire scene events while allowing a short walk between events. To ensure the highest level of safety and to prevent exhaustion, no running is allowed between events. This walk allows you approximately 20 seconds to recover and regroup before the next event.

To ensure scoring accuracy by eliminating timer failure, two stopwatches are used to time the exam. One stopwatch is designated as the official test time stopwatch, the second is the backup stopwatch. If mechanical failure occurs, the time on the backup stopwatch is used. The stopwatches are set to the pass/fail time and count down from five (5) minutes. If time elapses prior to the completion of the test, the test is concluded and you fail the test.

The first event, Ladder Climb, is scored as PASS/FAIL. The remaining five events are scored by the candidate's actual total time of completion, without any pause or break between events. If all events are completed within a maximum five (5) minutes total time, the candidate shall attain successful completion of the test. If an individual fails to complete any event, or fails to complete all events within the maximum time, the individual will no longer be considered a candidate for the position of Firefighter.

Candidates who have successfully completed the Firefighter Physical Ability Test based on the Firefighter Combat Challenge criteria conducted at Cuyahoga Community College (or any other approved location) may receive full credit for this test on the following basis:

- Test was conducted within the 12 months prior to hire date.
- Copy of the test completion certification must be attached to the Application for Employment for credit.

EVENTS IN THE PHYSICAL ABILITY TEST

1. Ladder Climb

On the command "GO", you will climb the ladder hand-over-hand without hesitation until you reach a point marked by a yellow ribbon. You will momentarily stop at this point, and then begin your descent without hesitation to the ground. This event will NOT be timed, but will be scored PASS/FAIL. You will PASS this event by climbing to the marked position and back down without hesitation. Failure to climb to the marked position or any hesitation longer than five (5) seconds during climbing or descent will be cause for FAILURE.

Equipment

This event uses a 100 foot aerial ladder which is positioned at a 60° angle to a height of fifty (50) feet above ground.

Purpose of Evaluation

This event is designed to test your ability to work at heights.

Event

For this event, starting at the lower platform level, you must climb the extended ladder without hesitation until you reach a point marked by a yellow ribbon. You will momentarily stop at this point, and then begin your descent without hesitation to the ground. This concludes the event. Walk 25 feet within the established walkway to the next event.

Failures

This event will NOT be timed, but will be scored PASS/FAIL. You will PASS this event by climbing to the marked position and back down without hesitation. Failure to climb to the marked position or any hesitation longer than five (5) seconds during climbing or descent will be cause for FAILURE.

CANDIDATE TOTAL TEST TIME WILL BEGIN HERE

The next five (5) events are timed events without any pause or rest periods, so you should pace yourself to avoid becoming exhausted before the events are completed. Your pace between events may be adjusted at your choice to either keep your total time under the maximum acceptable time and/or to allow some recuperation between events. There are no additional credits for completion time under the maximum, so use your time wisely.

2. Hose Pack Carry Event

Equipment

This event uses a simulated high-rise pack (hose load) weighing approximately 40 pounds.

Purpose of Evaluation

This event is designed to simulate the critical task of moving fire equipment at a fire scene. This event challenges your aerobic capacity, upper and lower body muscular strength and endurance, grip strength and endurance, and anaerobic endurance. This event affects your aerobic and anaerobic energy systems as well as the following muscle groups: quadriceps, hamstrings, glutes, abdominals, torso rotators, lower back stabilizers, trapezius, deltoids, latissimus dorsi, biceps, and muscles of the forearm and hand (grip).

Event

For this event, you must pick up a 40-pound high-rise (hose) pack, place it on your shoulder, and carry it 60 feet down a stairway to the Victim Carry-Drag Event. Once arriving at that location, you will place the hose pack on the floor in the designated area and then perform the Victim Carry-Drag Event. Once completed, you will pick up the high-rise (hose) pack, place it on your shoulder, and ascend a two (2) story stairway, walk along a 50 foot designated path, and descend one (1) flight of stairs. The pack will be placed back in the original marked starting position. This concludes the event. Walk 50 feet within the established walkway to the next event.

Failures

You may reposition the hose pack, but if you drop the hose pack to the ground at any time, one warning is given. A second infraction constitutes a failure, the test time is concluded and you fail the test.

3. Victim Carry-Drag Event**Equipment**

This event uses a weighted mannequin equipped with a harness with shoulder handles.

Purpose of Evaluation

This event is designed to simulate the critical task of removing a victim or injured partner from a fire scene. This event challenges your aerobic capacity, upper and lower body muscular strength and endurance, grip strength and endurance, and anaerobic endurance. This event affects your aerobic and anaerobic energy systems as well as the following muscle groups: quadriceps, hamstrings, glutes, abdominals, torso rotators, lower back stabilizers, trapezius, deltoids, latissimus dorsi, biceps, and muscles of the forearm and hand (grip).

Event

For this event, you must grasp a 105-pound mannequin by the straps(s) around the shoulder(s) of the harness (either one or both handles are permitted), drag it approximately 140 feet around pre-positioned cones, completing a 360° course to the finish line. You are permitted to drop and release the mannequin and adjust your grip. The entire mannequin must be dragged until it crosses the marked finish line. This concludes the event. Continue the Hose Pack Carry Event.

Failures

If you stop or rest at any time, one warning is given. The second infraction constitutes a failure, the test time is concluded and you fail the test.

4. Ladder Event**Equipment**

This event uses a 24' extension ladder that weighs approximately 72 lbs. and a wall-mounted rack simulating the ladder mount on a fire apparatus. The ladder rack consists of two peg mounts approximately 56-inches apart and that are approximately 66-inches high from the floor.

Purpose of Evaluation

Firefighters must often set up exterior ladders to reach second floor windows, roofs, and other exterior locations. This event is designed to simulate the critical tasks of removing a ladder from a ladder rack and replacing it in that rack. This event challenges your lower body muscular strength and endurance, upper back muscular strength and endurance, grip strength and endurance, and anaerobic endurance. This event affects your aerobic and anaerobic energy systems as well as the following muscle groups: quadriceps, hamstrings, glutes, calves, lower back stabilizers, biceps, deltoids, upper back, and muscles of the forearm and hand (grip).

Event

For this event, you must grasp the ladder from the mounted position using a balanced grasp. Remove the ladder from the rack and gently lower to a flat position on the ground. Release the ladder and stand up. Knee into position, grasp the ladder, and lift the ladder back on the mounting rack. This concludes the event. Walk 50 feet within the established walkway to the next event.

Failures

During the ladder lower or lift, if you drop the ladder, lose your grasp or require assistance from a safety attendant, the test time is concluded and you fail the test.

5. Hose Hoist**Equipment**

This event uses a 50-foot roll of 2-1/2 inch fire hose and 5/8" manila rope to raise the load to the pre-determined top position.

Purpose of Evaluation

At all emergency incidents, firefighters must be able to carry needed equipment to various locations for use. This event is designed to test your ability to raise a simulated fire equipment load to an upper floor. This event challenges your upper back muscular strength and endurance, grip strength and endurance, and anaerobic endurance. This event affects your aerobic and anaerobic energy systems as well as the following muscle

groups: lower back stabilizers, biceps, deltoids, upper back, and muscles of the forearm and hand (grip).

Event

For this event, you must grasp the rope attached to the hose roll and raise it, using a hand-over-hand motion, to a designated point above the ground. Once reaching that level, you will lower the simulated load, using a hand-over-hand motion, back to the ground. This concludes the event. Walk 50 feet within the established walkway to the next event.

Failures

During the hose raise, if you fail to raise the simulated load to the top position, loss of control on the rope, allowing the rope to 'slide' through your hands, or drop the simulated load, the test time is concluded and you fail the test.

6. Hose Pull Event

Equipment

This event uses 100 ft. of charged 1.75-inch fire hose with a nozzle.

Purpose of Evaluation

This event is designed to simulate the critical tasks of dragging a charged hoseline from the fire apparatus to the fire occupancy. This event challenges your aerobic capacity, lower body muscular strength and endurance, grip strength and endurance, and anaerobic endurance. This event affects your aerobic and anaerobic energy systems as well as the following muscle groups: quadriceps, hamstrings, glutes, calves, lower back stabilizers, biceps, deltoids, upper back, and muscles of the forearm and hand (grip).

Event

For this event, you must grasp the nozzle attached to 100 feet of 1.75-inch hose. You are permitted to run during the hose drag. Drag the hose 75 feet, until passing a pre-positioned cone. Stop just past the cone. **COMPLETION OF THIS EVENT CONCLUDES THE PHYSICAL ABILITY TEST**

Failures

During the hose drag, if you fail to advance the nozzle to the designated finish area, the test time is concluded and you fail the test.

CANDIDATE TOTAL TEST TIME WILL END HERE

City of Oberlin

85 South Main Street

Oberlin, Ohio 44074

(P): (440) 775-1531

(F): (440) 776-4840

(E): hr@cityofoberlin.com



EMPLOYMENT APPLICATION

Position Applied For: _____**Date of Application:** _____

We consider applicants for all positions without regard to race, color, religion, gender, national origin, sexual orientation, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status, as long as they are able to perform the essential functions of the job with or without reasonable accommodation. We will not refuse to hire an applicant because of disability so long as the disabled applicant is qualified to perform the essential functions of the job with or without reasonable accommodation.

(Please Print)

Last Name		First Name		Middle Name	
Address		City		State	Zip Code
Telephone Numbers Cell		Other (Please Specify) _____			
E-Mail Address*:					

****E-Mail Addresses will be used to notify you of the status of your application***Are you age 18 or over? ☐ Yes ☐ NoAre you employed now? ☐ Yes ☐ NoMay we contact your present employer? (ONLY upon establishing mutual interest) ☐ Yes ☐ No

On what date would you be available for work? _____

Are you available to work: ☐ Full Time ☐ Part Time ☐ Shift Work ☐ TemporaryDo you currently possess a valid Ohio Driver's License? ☐ Yes ☐ NoDo you currently possess a valid Commercial Driver's License (CDL)? ☐ Yes ☐ NoIf yes, please complete the following: CDL Class: ☐ Class A ☐ Class B ☐ Class C

Endorsements / Restrictions: _____

Has your driver's license ever been suspended because you operated a motor vehicle while under the influence of alcohol or drugs? ☐ Yes ☐ No

Education

	High School or GED				Undergraduate College/University				Graduate/ Professional			
School Name and Address												
Years Completed	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree												
Describe Course of Study												
Describe any specialized training, apprenticeship, skills, and extra-curricular activities												
Describe any honors you have received												
State any additional information you feel may be helpful to us in considering your application												

(Educational level will be considered only to the extent a particular level of educational achievement is necessary for successful job performance.)

List professional, trade, business, or civic activities and offices held.

You may exclude memberships which would reveal gender, race, color, religion, national origin, age, ancestry, disability, political affiliation, or other protected status.

References

List three work references (not related to you) preferably in a supervisory role.

Name	Telephone Number	Position	Years Known
1. _____			
2. _____			
3. _____			

Special Skills and Qualifications

Summarize any special job-related skills and qualifications acquired from employment, military, or other experience.

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, age, ancestry, gender, national origin, disabilities, political affiliation, or other protected status. If you need additional space, please continue on a separate sheet of paper.

This section must be filled out, even if you are attaching a résumé!

1.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
	Job Title Supervisor	Starting	Final	
	Reason for <u>WANTING</u> to Leave			
2.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
	Job Title Supervisor	Starting	Final	
	Reason for Leaving			
3.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
	Job Title Supervisor	Starting	Final	
	Reason for Leaving			
4.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
	Job Title Supervisor	Starting	Final	
	Reason for Leaving			

Are you currently on "lay-off" status and subject to recall? ☐ Yes ☐ No

If you have served in the U.S. Armed Forces, are you currently discharged from active duty? ☐ Yes ☐ No

Are you legally eligible for employment in the United States? ☐ Yes ☐ No
(If you are hired by the City you must provide proof of your eligibility and any required documentation.)

Applicant's Statement

I, _____, understand that this is an application for employment and not
(Print Applicant Name Here)
an employment contract.

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that the City may make a **thorough investigation of my entire work and personal history** and may verify all data given in my application for employment, related documents or interviews. **I authorize such investigation and release from liability any person(s) giving or receiving such information. I understand that falsification of data so given, or other derogatory information discovered as a result of this investigation, may prevent my being hired, or, if hired, may subject me to immediate dismissal.**

Initial

Initial

I understand that if the City offers me employment, **the offer of employment will be contingent upon me taking and passing a drug test** as a condition of employment, and further understand that I may be **required to submit to additional pre-employment testing as may be required for the job.**

Initial

Initial

I understand that if the City offers me employment, I am required to abide by all rules and regulations of the City, and that the City retains the right to establish, modify and change those regulations including those pertaining to scheduling, overtime and shift assignments. I understand that if hired by the City, my employment can be terminated by the City subject only to applicable laws and regulations.

I am aware **this application is a "Public Record"** as defined by Ohio Public Records law and will be treated in accordance with that law.

Initial

Signature of Applicant

Date



City of Oberlin Fire Department MEDICAL CERTIFICATION FORM

Instructions: Applicant must complete Part A, and either Part B or Part C.

Part A:

I, _____, acknowledge that completing the Physical Ability
Candidate - Print Name
Test is a requirement for consideration of employment as a Part-time Firefighter.

Candidate Signature

Date

Part B: Medical Certification (to be completed by physician)

I, _____, having reviewed all of the events outlined in the
Physician - Print Name
Oberlin Fire Department Physical Ability Test, and having examined

_____, hereby state that I find him/her physically capable
Candidate - Print Name
of performing all of the required events and have no knowledge of any physical or medical
problems which would prevent him/her from not performing the events as outlined in the
Physical Ability Test procedures.

Physician Signature

Date

Candidate Signature

Date

Part C: Medical Certification Waiver

I, _____, the undersigned being knowledgeable of
Candidate - Print Name
the physical requirements involved in the Oberlin Fire Department Ability Test, and being aware
of the recommendation to consult with my personal physician prior to participating in said test,
hereby acknowledges such recommendation, voluntarily defers such medical exam, and waives
all rights or claims to injury or my person.

Candidate Signature

Date

EQUAL EMPLOYMENT OPPORTUNITY SURVEY

(Read information below)

Please return this form with your completed application to the Human Resources Department in Oberlin City Hall at 85 South Main Street, Oberlin, Ohio 44074.

Name: _____

(Please Print)

Gender: ☐ Male ☐ Female

Education Level: _____

(i.e. GED/High School, Some College, 2-year degree, 4-year degree, Master's Degree)

Race: ☐ Black (Non-Hispanic)

☐ White (Non-Hispanic)

☐ Hispanic

☐ Asian/Pacific Islander

☐ American Indian/Alaska Native

☐ Other: _____

Do you have a physical or mental disability? (Answer is strictly voluntary) ☐ Yes ☐ No

Job applied for: _____

Date: _____

Where did you learn about this job posting?

☐ College/School Employment/Guidance Office

☐ Cable TV

☐ I am a Current Employee

☐ Church: _____ (Please Specify)

☐ Internet

☐ Word of Mouth

☐ Newspaper or Prof. Journal Advertisement: _____ (Please Specify)

☐ Other: _____ (Please Specify)

In which City, Village, or Township do you reside? _____

Thank you for your assistance

IMPORTANT INFORMATION

The data requested above will be kept strictly confidential and will **NOT** be a part of any personnel or job application records. This information will be accessible only to the Equal Employment Opportunity Officer and is being gathered in compliance with Federal Equal Employment opportunity regulations. It will be used to evaluate the City's policy of providing equal job opportunities to all applicants, and to respond to federal and state reporting requirements.

SPECIAL NOTE: Should you feel that you were discriminated against while seeking a particular job with the City of Oberlin, you are encouraged to file a written complaint to that effect with the Equal Employment Opportunity Officer.

PLEASE COMPLETE THE INFORMATION ABOVE!