

CITY OF OBERLIN

APPLICATION FOR CONTRACTOR & SUBCONTRACTOR REGISTRATION
69 South Main Street, Oberlin, Ohio, 44074 (440)774-3428 Fax#: (440)774-9714
buildingdepartment@cityofoberlin.com

- ☐ Initial Application (Enclose \$100.00 for initial registration and \$75.00 for each additional trade/maximum additional trade \$225.00 plus initial)
- ☐ Annual Renewal (Enclose \$75.00 for renewal registration and \$50.00 for each additional trade/maximum additional trade \$150.00 plus renewal) **(example: \$75 Renewal + \$50 additional trade + \$50 additional trade = \$175)**

RENEWAL has to be prior to March 1 and ONLY from the PREVIOUS YEAR

I/We _____

Business Name/DBA: _____

With principal offices located at: _____

(number & street)

(city, state, zip code)

(telephone: area code, number)

Federal I.D. Number/S.S.N.: _____ e-mail address: _____

Do hereby make application for the following Trade Registrations as checked below (check all that apply):

- | | | |
|--|--|---|
| <input type="checkbox"/> Building Contractor (General) | <input type="checkbox"/> Building Moving Contactor | <input type="checkbox"/> *Electrical Contractor |
| <input type="checkbox"/> Roofing Contractor | <input type="checkbox"/> Lawn Sprinkler Contractor | <input type="checkbox"/> *Plumbing Contractor |
| <input type="checkbox"/> Sign Contractor | <input type="checkbox"/> Swimming Pool Contractor | <input type="checkbox"/> *Mechanical Contractor "HVAC" |
| <input type="checkbox"/> Siding Contractor | <input type="checkbox"/> Waterproofing Contractor | <input type="checkbox"/> *Hydronic/Boiler |
| <input type="checkbox"/> Glazing Contractor | <input type="checkbox"/> Excavating & Paving Contractor | <input type="checkbox"/> *Refrigeration |
| <input type="checkbox"/> Landscaping Contractor | <input type="checkbox"/> Concrete & Masonry Contractor | <input type="checkbox"/> **Fire Equipment Installer (State# _____) |
| <input type="checkbox"/> Fencing Contractor | <input type="checkbox"/> Sewer & Potable Water Installer | <input type="checkbox"/> Plastering/Drywall/Painting Contractor |
| <input type="checkbox"/> Insulation Contractor | <input type="checkbox"/> Home Improvement Contractor | <input type="checkbox"/> Other _____ |

*****Must have license from State of Ohio**

*****Must provide certificate from State Fire Marshall's Office**

☐ A Corporation

☐ Co-partnership

☐ A Proprietorship

President's Name: _____ Driver's License # _____

Vice President's Name: _____ Driver's License # _____

Have you ever pulled permits or been registered with the City of Oberlin? Yes _____ No _____

List other cities you have worked as a contractor within past two years: _____

One insurance certification may be used for multiple registrations but must indicate on certification.

****Please submit: Fee/Certificate of Insurance with City of Oberlin named as additionally insured, a copy of state license (as required) with this application. (If applying by mail, include self-addressed stamped envelope or pick up registration.)****

Incomplete applications will be returned and will delay processing.

(Signature of Applicant)

(Date)

(Title)

*****If never registered you shall fill out Affidavit (pg. 2)**

Revised 12/11/12

AFFIDAVIT

STATE OF OHIO

COUNTY OF _____)
 _____)

The undersigned applicant for registration as a contractor in the City of Oberlin, Ohio, does hereby solemnly swear that the has a minimum of two (2) years technical training in an accredited school.

Applicant's Signature

Sworn to before me and signed in my presence this _____ day of _____.

Notary Public