



## What Goes in the Paper Retriever® Bin

## Yes, Please.....

**Newspaper and Inserts** – New newsprint can be made from 100% recycled paper. No virgin fiber has to be added when using this type of process.

**Magazines/catalogs** – Our Retriever program is happy to take magazines and catalogs, all slick paper. We can use all this high quality/high fiber paper with the exception of any paper coated in wax.

Office/School papers – These types of paper are highly recyclable. Because of the proliferation of paper created by offices and schools, please use the Retriever bin to recycle all that you can. We are able to accept window envelopes, paperback books, workbooks and staples without a problem. Shredded paper is acceptable but please bag the shreds before putting them in the Retriever bin. However, please do not recycle colored paper, wrapping or tissue paper, carbon paper or sticky notes.

**Mail** – Most direct mail is printed on high quality recyclable paper. Please recycle the mail that you feel comfortable putting in our recycling bin.

**Phone Books and Soft Cover Books** – We accept these in our Retriever bins. We accept yellow pages and white pages - any other book with a soft cover.

**Cardboard** – Flatten and empty all cardboard boxes before placing into the bin.

## No, Thanks.....

**No food boxes, fiberboard or chipboard.** Cereal boxes, soda boxes and other paper food containers cannot be recycled in the Retriever program. Please research other options for recycling these items. Do not put these in the Paper Retriever bin.

**No textbooks or hard cover books.** We do not have the equipment to modify these types of recyclables in the Retriever system. Please research other options for recycling these items.