

**CITY OF OBERLIN JOB DESCRIPTION
ELECTRIC LINEMAN "B"**

Title:	Electric Lineman "B"	Department:	OMLPS/Electric Department
Supervisor:	Electric Line Crew Chief or Journeyman Lineman	Positions Supervised:	N/A
Status:	Full-Time	Civil Service Status:	Classified/Non-Competitive
FLSA Status:	Non-Exempt	Exemption Category:	N/A
Bargaining Unit:	IBEW	Pay Grade:	Per IBEW Contract Bargaining Agreement
Schedule:	Regular business hours, evening meetings and other hours as needed.		

This description is meant to represent a body of work typically performed in this position but does not necessarily represent all the duties which may be assigned to the incumbent in the position. The incumbent is responsible for performing miscellaneous duties as needed or assigned.

General Statement of Duties:

The Electric Lineman "B" will assist the Journeyman Linemen in the operation, maintenance and routine construction of the electric distribution system.

The Electric Lineman "B" shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Electric Lineman "B" shall demonstrate leadership and technical skills through effective communication and collaboration, proper use of team resources, progressive decision-making, personal accountability and responsibility.

This job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding a position assigned this title or to limit the nature and extent of assignments a person may be given.

Minimum Qualifications:

- High school diploma or equivalent; one (1) year experience as an apprentice line worker preferred; or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job
- Valid State of Ohio Driver's License
- Valid Ohio Class "A" Commercial Driver's License within one (1) year of hire date
- Apprentice Line Worker Training Program Certificate; or current enrollment in an Apprentice Line Worker Training Program with the ability to obtain certification within three (3) years; or ability to complete a three (3) year Apprentice Line Worker Training Program (provided through the City upon hire) that includes the passage of a physical abilities test and an aptitude test during the first three (3) weeks of training

An individual who poses a direct threat to himself/herself or others in the workplace will be deemed not qualified for this position.

Supervision:

Works under the supervision of the Electric Line Crew Chief and/or the Journeyman Lineman.

Duties and Responsibilities:

- Assist with the construction, maintenance and repair of energized overhead primary and secondary distribution facilities including; but not limited to, pole setting and framing, installing and transferring of conductors, installation and maintenance of pole-mounted equipment and street lighting systems.
- Assist with the construction, maintenance and repair of energized underground primary and secondary distribution facilities including; but not limited to, installation and maintenance of ducts, trenching and backfilling operations, pulling and termination of conductors, setting pad-mounted equipment, hand-holes and street light systems.
- Assist with installation, maintenance and operation of substation equipment including; but not limited to, excavation, steel construction, concrete work, oil, air and gas breakers, power fuses, regulators, duct work, pulling and terminating of power cables.
- Assist with live line switching and sectionalizing for distribution load management and power failures.
- Perform daily work assignments and ensure quality of workmanship.
- Participate in emergency standby rotation as approved by Distribution Superintendent.
- Assist emergency standby personnel with trouble calls.
- Assist with the installation, maintenance and repair of traffic, street, security and holiday/festival lighting.
- Maintain, inspect and properly store vehicles, tools, materials and equipment, and report any deficiencies to Electric Line Crew Chief.
- Assist with operation of test equipment including; but not limited to, cable locators, phase and rotation meters, amp and volt meters, hi-pot adaptors, etc.
- Assist with installation of primary and secondary metering.
- Operate equipment for the construction and maintenance of electric distribution system including; but not limited to, backhoe, bucket truck, line truck, digger-derrick, dump truck, forklift, trencher, etc.
- Prepare, pour and finish simple concrete projects.
- Perform tree trimming, brush cutting and mowing for line clearance and system access.
- Assist with testing transformer oil.
- Perform electric warehouse operations including; but not limited to, shipping and receiving, stocking material, issuing material and inventory reconciliation.
- Perform maintenance and general housekeeping of electric buildings, facilities and grounds.
- Participate in training programs and seminars to advance job knowledge, safety and equipment operation.
- Comply with all job safety requirements and applicable OSHA safety standards pertaining to essential job functions.
- Shall remain available, as required, to handle unusual or emergency situations.
- Interact courteously and professionally with the general public.
- Perform other related duties as assigned.

Required Knowledge, Skills and Abilities:

- Basic knowledge of electrical theory and work practices of electrical distribution system construction and maintenance.
- Basic knowledge of equipment, tools and materials used for electric distribution system construction, maintenance and repair work.
- Basic knowledge of work methods, occupational hazards and safety codes, in performing line crew operations and maintenance work.

- Basic knowledge of distribution tools and equipment, including their designs, uses, and repair and maintenance procedures.
- Effective communication, math and interpersonal skills.
- Ability to operate and maintain a variety of equipment used in the electrical industry in the performance of work as a lineman.
- Ability to perform strenuous physical work, including the installation and maintenance of the distribution system.
- Ability to sit, stand and walk on uneven terrain for long periods of time, to work out of bucket trucks, to climb ladders and utility poles using correct safety procedures and equipment, and to perform work in elevated and reaching positions, occasionally withstanding extreme weather conditions.
- Ability to follow proper methods, procedures and safety precautions of line work.
- Ability to understand and follow complex oral and written instructions.
- Ability to carry out a variety of activities that require a high degree of accuracy and attention to detail.
- Ability to read and interpret electrical drawings, maps and schematics.
- Ability to interpret documents such as safety rules, operations and maintenance instructions, and procedure manuals.
- Ability to establish and maintain cooperative working relationships with those contacted during the course of work.

Licenses and/or Certifications:

- Valid State of Ohio Driver's License
- Valid Ohio Class "A" Commercial Driver's License within one (1) year of hire date
- Apprentice Line Worker Training Program Certificate within three (3) years of hire date

Work Environment:

Work is performed both indoors and outdoors, sometimes in inclement weather conditions. Hand-eye coordination is necessary to operate hand and electrical tools and equipment, as well as to operate personal computers and other office equipment as needed. May walk on uneven or steep ground, work outside and may be exposed to electrical hazards; high temperatures.

Work Situation Factors:

Position requires competing demands; may require occasional work beyond normal business hours. **SAFETY SENSITIVE POSTIONS ARE SUBJECT TO RANDOM DRUG AND ALCOHOL TESTING ACCORDING TO CITY POLICY.**

Employee Signature/Date

Macka Mays 4/3/15

Human Resources Signature/Date

[Signature] 4/3/15

Appointing Authority Signature/Date

Allen R. Cooper 4/7/15

Supervisor Signature/Date

[Signature] 4/3/15

Law Director Signature/Date

Reviewed by Civil Service Com. _____

Reviewed by City Council _____