

City of Oberlin
CDBG Downtown Building Improvements Grant Program
Application

Date of Application

BUSINESS/ BUILDING INFORMATION

Business Name:

Address:

Telephone:

Owner Name/s:

Address:

Telephone:

Name of your Bank(s) of Account:

Proprietorship:

Partnership:

C Corporation:

S Corporation:

GRANT REQUEST INFORMATION

Amount Requested:

Building address(es) to be improved:

Amount of owner investment:

Amount of LCP* Loan, if any:

Purpose:	_____	Front, rear, or side building facade renovation or repair.
	_____	New signage or signage improvements.
	_____	Landscaping around buildings and parking areas.
	_____	Creation of additional parking or improvements to existing parking areas.
	_____	Exterior lighting of store fronts and pedestrian areas.
	_____	Code violation improvements.
	_____	Other.

A 50% matching grant from CDBG funds will be available to building/business owners on a first-come, first-serve basis, with priority given to those in the approved CDBG Application. Grant funds will be provided on a reimbursement basis or payments could be made directly to vendors with proof of services or products provided. All properties must be in the Downtown Grant "Target Area," in order to qualify. Applicants must provide evidence that all other funds are available. Other requirements include:

- * Design Review Board approval must be granted.
- * OHPO clearance must be received.

- * Davis Bacon Federal Prevailing Wage Rates must be paid on all projects over \$2,000, unless contractor is owner/operator and completing all project work.
- * Project must be bid or quotes obtained from three contractors or material suppliers. Formal bids/ quotes process must be undertaken with Main Street Oberlin.
- * State building and trade permits, if required, must be obtained. If none are required, evidence to that effect must be provided.
- * Cost estimates from contractors and suppliers must be provided. Applicants should use local contractors and suppliers, whenever possible.

CERTIFICATION

The undersigned certifies that to the best of his or her knowledge and belief, all information contained in this Grant application and in the accompanying statements, documents, business plan, and personal financial statements(s) is true, complete, and correct. The undersigned agrees to notify the Executive Director immediately of any material changes in this information. The undersigned also authorizes the Executive Director to contact any bank and trade creditors it deems necessary without further notice. I certify that I am current on all City income and County property taxes. **

Business Name (Print) _____ Date _____
 Authorized Signature _____ Title _____
 Authorized Signature _____ Title _____

*Lender Commitment Program

** Only property and business owners who are current on all City income and County property taxes may take advantage of this grant program.