



CITY OF OBERLIN BOARDS, COMMISSIONS, COMMITTEES APPLICATION PACKET

Board/Commission/Committee	Mission	Meeting Schedule
City Records Commission	Provides rules for retention and disposal of records of the City Corporation and to review applications for one time disposal and schedules of records retention and disposition.	Meets on a bi-annual basis, in Conference Room 1, located at 85 S. Main Street, Oberlin, Ohio
Civil Service Commission	Conducts practical and impartial examinations, provide a list of eligible employees and arrange for promotions to positions within the Classified Service and hears appeals on disciplinary matters involving Oberlin municipal employees	Meets the 1 st Wednesday of every other month at 5:30 p.m. in Conference Room 1, located at 85 S. Main Street, Oberlin, Ohio
Fire Code Appeal Board	Hears and decides appeals of orders, decisions, or determinations made by the Fire Chief or any Municipal Fire Safety Inspector relative to the application and interpretation of the Fire Prevention Code	as needed
FireFighter's Dependents Board	Authorized to make all necessary rules and regulations for the handling and processing of claims which may be submitted to it and shall perform all such other duties as may be necessary to carry out the provisions of this chapter and the provisions of Ohio Revised Code Chapter 146	as needed
Historic Preservation Commission	Protects and promotes the historic character of the City and oversees the appearance of construction and renovation projects and recommends to City Council the designation of landmarks and historic districts	Meets the 3 rd Tuesday of every other month at 4:00 p.m., in Conference Room 2, located at 85 S. Main Street, Oberlin, Ohio

Board/Commission/Committee	Mission	Meeting Schedule
Housing Renewal Commission	Hears and decides appeals from any person aggrieved by an order of any officer, department board or bureau of the City in the enforcement of Housing Codes, annually reviews the Building Code of the City with the Chief Building Official and Residential Building Official, and reports and recommends to Council any amendment, deletion or addition to the Building Code the Commission deems necessary.	Meets the 4 th Thursday of every other month, at 4:00 p.m., in Conference Room 2, located at 85 S. Main Street, Oberlin, Ohio
Human Relations Commission	Works toward a wholesome attitude of mutual respect and understanding among all people and organizations within the City. The commission may enter into any alleged disputes, disagreements, misunderstandings or acts which involve the unlawful or unfair infringement upon basic human rights or freedoms guaranteed by law and investigate them, presenting reports, facts, findings and recommendations to Council, and serves in an advisory and consultative capacity to the City and to the City administration	Meets the first and the third Tuesday of the month, at 5:00 p.m., in Conference Room 1, located at 85 S. Main Street, Oberlin, Ohio
Income Tax Board of Review	Hears appeals made by any person dissatisfied with any ruling or decision of the income Tax Administrator	as needed
Library Board of Trustees	Establishes policies and long-term goals for the library; initiates and oversees the budget process; promotes and advocates for the library in the community; and, if applicable hires and evaluates the library director	Meets the second Wednesday of every month at 5 p.m. at the Oberlin public library
Lorain County General Health District	Responsible for preventing disease and promoting health.	Meets the second Wednesday @ 7:30 p.m. at 9880 S. Murray Ridge Road Elyria, Ohio 44035
Oberlin Community Improvement Corporation (OCIC) Board	A non-profit corporation formed under Chapters 1702 and 1724 of the Ohio Revised Code "for the sole purpose of advancing, encouraging, and promoting industrial, economic, commercial and civic development within the City of Oberlin	Meets the second Wednesday of the month, at 8:00 a.m. in Conference Room 1, located at 85 S. Main Street, Oberlin, Ohio

Board/Commission/Committee	Mission	Meeting Schedule
Open Space and Visual Environment Commission	Serves as an advisory body to City Council and shall cooperate with all other City, County and State agencies which are active in the area of open space development and preservation	Meets the fourth Tuesday of the month, at 5:00 p.m., in Conference Room 2, located at 85 S. Main Street, Oberlin, Ohio
Planning Commission	Holds public hearings pertaining to the plan, design, location, removal, relocation, widening, extension, and vacation of streets, parkways, playgrounds and other public places; the approval of plats for subdivision of land; and the zoning of the City for any lawful purpose	Meets the first and third Wednesday of the month, 4:30 p.m., in Conference Room 2, located at 85 S. Main Street, Oberlin, Ohio
Public Utilities Commission	Serves as an advisory body to the City Council on any and all questions concerning the maintenance, operation and improvement of the public utilities serving the City, both privately and municipally owned	Meets the second Tuesday of the month, at 6:00 p.m. in Conference Room 1, located at 85 S. Main Street, Oberlin, Ohio
Recreation Commission	Serves as an advisory body to the Council on any and all questions concerning the operation and improvement of City recreation programs	Meets the third Tuesday on a bi-monthly basis (excluding summer months), at 7:00 p.m. in Conference Room 2, located at 85 S. Main Street, Oberlin, Ohio
Resource Conservation and Recovery Commission	Reviews proposed rules and advises City Council regarding the City's refuse, recyclable materials and yard waste collection program	Meets the fourth Tuesday of the month, at 6:30 p.m. in Conference Room 2, located at 85 S. Main Street, Oberlin, Ohio
Underground Railroad Implementation Team Commission	serves as the primary advisory body to the City Council during the design, fundraising, construction, and implementation phases of the Underground Railroad Center Project	Meets the second Wednesday of the month, at 3:00 p.m. in Conference Room 1, located at 85 S. Main Street, Oberlin, Ohio.
Zoning Board of Appeals	Hears and decides appeals resulting from any order or decision made by a city administrative officer in enforcing zoning ordinances. The board may also authorize zoning variances, provided they do not conflict with the public interest.	as needed

Central Lorain County Ambulance District, Oberlin Early Childhood Center, Ohio Municipal Electric Association and Senior Citizens boards are not listed on this form.



OBERLIN CITY COUNCIL

City boards, committees and commissions application

Applications will be held for up to one year and will be reviewed as vacancies arise

Please note that interviews are held at the discretion of the City boards and commissions Nominating Committee which is appointed by City Council in September of every year.

Full Name: _____

Residence Address: _____

County of Residence: _____ Length of Residence in Oberlin: _____

Phone Numbers (Home): _____ (Cell): _____ (Business): _____

Email Address: _____

Current Business/ Employer: _____

Business Address: (City) _____ (State): _____ (Zip Code): _____

Can you be contacted at work? : Yes No

Please specify the board, commission or committee that interests you: _____

BOARD, COMMISSION, and COMMITTEE PREFERENCE(S)

If interested in more than one, please indicate order of preferences (i.e., 1st, 2nd, 3rd, etc).

- | | | |
|--|--|--|
| <input type="checkbox"/> City Records Commission | <input type="checkbox"/> Human Relations Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Income Tax Board of Review | <input type="checkbox"/> Public Utilities Commission |
| <input type="checkbox"/> Fire Code Appeal Board | <input type="checkbox"/> Library Board of Trustees | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Firefighter's Dependents Fund Board | <input type="checkbox"/> LC- General Health District | <input type="checkbox"/> Resource Conservation |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> OCIC | <input type="checkbox"/> URCIT |
| <input type="checkbox"/> Housing Renewal Commission | <input type="checkbox"/> Open Space | <input type="checkbox"/> Zoning Board of Appeals |

Have you served on any City boards/commissions/committees before? ___ Yes ___ No. If yes, give names and dates: _____

Please state briefly why you are interested in serving on a City Board, Commission or Committee:

Personal & Professional Information

Are you a registered voter? Yes No County of Registration: _____

On what date would you be available to serve? _____

Background and special interests: _____

Do you have any training, experience, education or skill that would enhance your ability to serve on this Board? If yes, please explain:

Conflict of Interest

Conflict of interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect.

In accordance with this definition, do you have, or have you had, any personal, financial or business interest or dealings that might present a conflict of interest with your proposed board appointment? If yes, identify:

SIGNATURE: _____

Please mail completed applications and all attachments, resume and certificates to: Belinda Anderson, Clerk of Council; 85 S. Main Street Oberlin, Ohio 44074