

ORDINANCE NO. 08-31 AC CMS

AN ORDINANCE AMENDING THE CITY OF OBERLIN POSITION CLASSIFICATION PLAN AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the City of Oberlin Position Classification Plan for regular full-time City employees is hereby amended to read as set forth in Exhibit A hereto and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation of a municipal department, to wit:

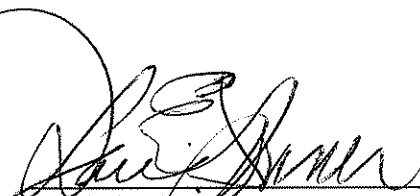
“to amend the Oberlin Position Classification Plan as soon as possible in order to ensure the efficient operation of the Oberlin Police Department and City Manager’s Office” ,

And shall take effect immediately upon passage.

PASSED: 1st Reading – May 5, 2008
2nd Reading – May 19, 2008 (E)
3rd Reading –

ATTEST:


Belinda B. Anderson
CLERK OF COUNCIL


David E. Sommer
PRESIDENT OF COUNCIL

POSTED: 5/20/2008

EFFECTIVE DATE: 5/19/08

"EXHIBIT A"
(Revised for Calendar Year 2008 as Amended April 2008)

**POSITION CLASSIFICATION AND PAY GRADES FOR
REGULAR FULL-TIME CITY EMPLOYEES**

POLICE DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Chief	E	U	1	7	\$56,848	\$92,116
Captain	E	CC	1	6	\$48,480	\$84,746
Sergeant	NE	CC	4	Union		
Patrol Officer	NE	CC	11	Union		
Administrative Assistant	NE	U	1	3	\$14.46	\$24.80
Dispatcher	NE	CN	4	Union		
Records Administrator	E	U	1	Union		
			23	TOTAL NUMBER OF POSITIONS AUTHORIZED		

FIRE DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Chief	E	U	1	7	\$56,848	\$92,116
Assistant Chief	E	CC	1	6	\$48,480	\$84,746
Firefighter/Driver	NE	CC	3	3	\$14.46	\$24.80
			5	TOTAL NUMBER OF POSITIONS AUTHORIZED		

FINANCE DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Financial Assistant	NE	U	4	5	\$19.88	\$33.89
			4	TOTAL NUMBER OF POSITIONS AUTHORIZED		

ADMINISTRATION DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Code Administrator	E	CN	1	6	\$48,480	\$84,746
Secretary/Receptionist	NE	CC	1	2	\$12,333	\$18,611
Administrative Assistant	NE	U	1	3	\$14,466	\$24,800
TOTAL NUMBER OF POSITIONS AUTHORIZED						
3						

HUMAN RESOURCES DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Assistant City Manager/ Human Resources Administrator	E	U	1	7	\$56,848	\$92,116
TOTAL NUMBER OF POSITIONS AUTHORIZED						
1						

DEPARTMENT OF PLANNING AND DEVELOPMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Administrative Assistant	NE	U	1	3	\$14,466	\$24,800
Director of Planning & Development	E	U	1	7	\$56,848	\$92,116
Recreation Program Coordinator	E	CN	1	5	\$41,346	\$70,482
Recreation Assistant	NE	CN	1	2	\$12,333	\$18,611
Community Planner	E	CN	1	5	\$41,346	\$70,482
Economic & Housing Development Officer	E	CN	1	6	\$48,480	\$84,746
TOTAL NUMBER OF POSITIONS AUTHORIZED						
6						

PUBLIC WORKS DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
Public Works Director	E	U	1	7	\$56,848	\$92,116
Engineer/Underground Supt.	E	CN	1	7	\$56,848	\$92,116
General Maintenance Supt.	E	CN	1	6	\$48,480	\$84,746
Water Superintendent	E	CN	1	6	\$48,480	\$84,746
Wastewater Superintendent	E	CN	1	6	\$48,480	\$84,746
Administrative Assistant	NE	U	1	3	\$14.46	\$24.80
Information Systems Manager	NE	CN	1	5	\$19.88	\$33.89
Water Lead Operator	NE	CN	1	Union		
Wastewater Lead Operator	NE	CN	1	Union		
Lead Operator Distribution	NE	CN	1	Union		
Lead Vehicle Maintenance Mechanic	NE	CN	1	Union		
Mechanic	NE	CN	1	Union		
Crew Leader	NE	CN	4	Union		
Service Maintenance Worker	NE	CN	9	Union		
Field Maintenance Specialist	NE	CN	1	Union		
Collection Operator	NE	CN	2	Union		
Water Distribution Operator	NE	CN	4	Union		
Water Plant Operator	NE	CN	4	Union		
Wastewater Operator	NE	CN	4	Union		

40

TOTAL NUMBER OF POSITIONS AUTHORIZED

ELECTRIC DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Low</u>	<u>High</u>
OMLPS Director	E	U	1	7	\$56,848	\$92,116
Utility Services Manager	E	CN	1	5	\$41,346	\$70,482
Distribution Superintendent	E	CN	1	6	\$48,480	\$84,746

Plant Superintendent	E	CN	1	6	\$48,480	\$84,746
Technical Services Superintendent	E	CN	1	6	\$48,480	\$84,746
Administrative Assistant	NE	U	1	3	\$14.46	\$24.80
Electrical Technician	NE	CN	3	Union		
Technician I						
Technician II						
Line Crew Leader	NE	CN	2	Union		
Lineman	NE	CN	4	Union		
Journeyman Lineman "B"				Union		
Operator/Mechanic Chief (1)	NE	CN	5	Union		
Operator Mechanic (4)				Union		
Inventory/Purchasing Specialist	NE	CN	1	Union		
TOTAL NUMBER OF POSITIONS AUTHORIZED			21			

TOTAL FULL-TIME POSITIONS AUTHORIZED 103

NOTES:

NO CURRENT POSITION
NO CURRENT POSITION

\$10.51
\$16.96
\$15.86
\$28.24

FLSA Exempt positions are depicted as annualized salaries. Non-exempt positions are shown at hourly rates.

FLSA CLASS CODE: E = EXEMPT
NE = NON-EXEMPT
CIVIL SERVICE CODE: U = UNCLASSIFIED
CC = CLASSIFIED / COMPETITIVE
CN = CLASSIFIED / NON-COMPETITIVE