

ORDINANCE NO. 10 - 80 AC CMS

AN ORDINANCE AMENDING THE CITY OF OBERLIN POSITION CLASSIFICATION PLAN TO ACCOUNT FOR THE POSITION OF ASSISTANT WATER SUPERINTENDENT AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the City of Oberlin Position Classification Plan for regular full-time City employees is hereby amended to read as set forth in **Exhibit A** hereto and incorporated herein by reference in order to account for the position of Assistant Water Superintendent.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Oberlin, Ohio, or to provide for the usual daily operation of a municipal department, to wit:

“to amend the Oberlin Position Classification Plan as soon as possible in order to ensure the efficient operation of the City Water Department”,

And shall take effect immediately upon passage.

PASSED: 1st Reading – November 15, 2010

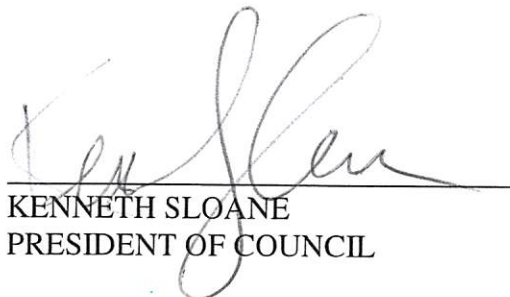
2nd Reading – December 6, 2010

FAILED: 3rd Reading – December 20, 2010

ATTEST:



BELINDA B. ANDERSON, CMC
CLERK OF COUNCIL



KENNETH SLOANE
PRESIDENT OF COUNCIL

POSTED: 12/21/2010

EFFECTIVE DATE: NOT APPLICABLE

ORDINANCE 10-80 AC CMS "EXHIBIT A"

November 2010 DRAFT

**POSITION CLASSIFICATION AND PAY GRADES FOR
REGULAR FULL-TIME CITY EMPLOYEES**

POLICE DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Chief	E	U	1	7	\$ 61,191	\$ 99,154
Captain	E	CC	0	6	\$ 52,184	\$ 91,221
Lieutenant	E	CC	2	6	\$ 52,184	\$ 91,221
Sergeant	NE	CC	4	Union		
Patrol Officer	NE	CC	11	Union		
Administrative Support	NE	U	1			
Administrative Coordinator				3A	\$ 19.91	\$ 26.69
Administrative Assistant				3B	\$ 15.57	\$ 20.45
Dispatcher	NE	CN	4	Union		
Records Administrator	NE	CN	1	Union		
TOTAL NUMBER OF POSITIONS AUTHORIZED			24			

FIRE DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Chief	E	U	1	7	\$ 61,191	\$ 99,154
Assistant Chief	E	CC	1	6	\$ 52,184	\$ 91,221
Firefighter/Driver	NE	CC	3	3	\$ 15.57	\$ 26.69
TOTAL NUMBER OF POSITIONS AUTHORIZED			5			

FINANCE DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Finance Assistant	NE	U	4	5	\$ 21.39	\$ 36.47
TOTAL NUMBER OF POSITIONS AUTHORIZED			4			

ADMINISTRATION DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Code Administrator	E	CN	0	6	\$ 52,184	\$ 91,221
Administrative Support	NE	U	1			
Administrative Coordinator				3A	\$ 19.91	\$ 26.69
Administrative Assistant				3B	\$ 15.57	\$ 20.45
TOTAL NUMBER OF POSITIONS AUTHORIZED			1			

HUMAN RESOURCES DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Assistant City Manager/Human Resources Administrator	E	U	1	7	\$ 61,191	\$ 99,154
TOTAL NUMBER OF POSITIONS AUTHORIZED			1			

DEPARTMENT OF PLANNING AND DEVELOPMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Administrative Support	NE	U	2			
Administrative Coordinator				3A	\$ 19.91	\$ 26.69
Administrative Assistant				3B	\$ 15.57	\$ 20.45
Director of Planning & Development	E	U	1	7	\$ 61,191	\$ 99,154
Recreation Superintendent	E	CN	1	6	\$ 52,184	\$ 91,221
Recreation Coordinator	NE	CN	1	4	\$ 18.26	\$ 30.40
Community Planner	E	CN	1	5	\$ 44,505	\$ 75,867
Economic & Housing Development Officer	E	CN	1	6	\$ 52,184	\$ 91,221
TOTAL NUMBER OF POSITIONS AUTHORIZED			7			

PUBLIC WORKS DEPARTMENT

<u>Job Title</u>	<u>FLSA Class</u>	<u>Civil Service</u>	<u>Number Authorized</u>	<u>Pay Grade</u>	<u>Range Low</u>	<u>Range High</u>
Public Works Director	E	U	1	7	\$ 61,191	\$ 99,154
Engineer	E	CN	1	7	\$ 61,191	\$ 99,154

Technician II				
Line Crew Leader	NE	CN	2	Union
Lineman	NE	CN	4	Union
Journeyman				
Lineman "B"				
Operator/Mechanic	NE	CN	5	
Chief (1)				Union
Operator Mechanic (4)				Union
Inventory / Purchasing Specialist	NE	CN	1	
TOTAL NUMBER OF POSITIONS AUTHORIZED			21	
TOTAL FULL-TIME POSITIONS AUTHORIZED			104	

NOTES:

NO CURRENT POSITION 1 \$11.31 \$17.07

FLSA **Exempt** positions are depicted as annualized salaries. **Non-exempt** positions are shown at hourly rates.

FLSA CLASS CODE:

E = Exempt
NE = Non-exempt

CIVIL SERVICE CODE:

U = Unclassified
CC = Classified/Competitive
CN = Classified/Non-Competitive

