

CITY OF OBERLIN, OHIO

ORDINANCE No. 12-04 AC CMS

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SCHNURR AND ASSOCIATES, INC., FOR THE PROVISION OF BUILDING DIVISION SERVICES AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Oberlin, County of Lorain, State of Ohio, five-sevenths (5/7ths) of all members elected thereto concurring:

SECTION 1. That the City Manager is hereby authorized and directed to enter into a contract with Schnurr and Associates, Inc., for the provision of Building Division services for the City of Oberlin, in accordance with the proposed contract attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. That the contract with Ronald Schnurr, LLC, as authorized by Ordinance No. 06-51 AC CMS, is hereby terminated.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning or relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the City of Oberlin, Ohio or to provide for the usual daily operation of a municipal department, to wit:

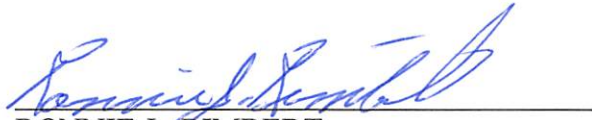
“to authorize a new contract for Building Division services as soon as possible in order to ensure the efficient operation of the Building Division.”

and shall take effect immediately upon passage.

PASSED: 1st Reading – February 6, 2012 (S, E, F)
2nd Reading –
3rd Reading –

ATTEST:


BELINDA B. ANDERSON, CMC
CLERK OF COUNCIL


RONNIE J. RIMBERT
PRESIDENT OF COUNCIL

POSTED: 02/07/2012

EFFECTIVE DATE: 02/06/2012

CONTRACT

This Contract entered into this 16th day of Febr., 2012 by and between the City of Oberlin, Ohio, hereinafter referred to as "City" and Schnurr and Associates, Inc., hereinafter referred to as "the Company."

Whereas the City is in need of assistance from a State-Certified Building Official to administer and interpret the Ohio Building Code and Residential Code of Ohio where applicable; and

Whereas the City desires to retain the services of the Company which is operated by Ronald A. Schnurr as a State-Certified Building Official for the express purpose of administration of the State-Certified Building Department, and administration and implementation of the Ohio Building Code (OBC), Residential Code of Ohio (RCO), International Property Maintenance Code (IPMC) and other related City Codes.

Now, therefore, in consideration of these premises, and of the mutual covenants herein set forth, the parties agree as follows:

- I. Services of the Building Official/Alternate Building Inspector: The Company agrees to furnish and perform the following professional services:
 - A. Serve as the Chief Building Official responsible for the overall administration of the Building Division and enforcement of the OBC, RCO, and other related City Codes and or ordinances.
 - B. Provide consultation, expert opinion or enforcement of other City housing and building codes and/or ordinances, as directed by the Director of Planning and Development Department or the City Manager.
 - C. All services to be performed shall be on an as-needed basis, and shall not prohibit the Company from engaging in any other employment as long as it does not interfere with its duties to the City.
 - D. The Company shall submit itemized billings for all services rendered as Chief Building Official/Building Inspector. The disbursements of checks for the Building Division are subject to the review and approval of the City Planning Director.
 - E. The Company shall submit such reports to the City as the City may require.

- II. Performance by City: This Contract is based on the understanding that the City, without expense to the Company shall:
 - A. Handle initial contacts with property owners. The City, at its discretion, may provide forms with which to track projects and billable hours.

- B. Provide temporary office space to the Company, if requested, as well as use of City-owned telephone, e-mail, fax, copier, mail service, filing and administrative assistance, or other office facilities as deemed necessary by both parties.

III. Compensation:

- A. As compensation, the Company shall receive Sixty Dollars (\$60.00) per hour for all documented hours approved by the City.
- B. The Company shall provide its own vehicle and shall be liable for its own fuel, maintenance and insurance costs incurred thereon, and will not be eligible for travel or mileage reimbursement by the City.
- C. The Company and its employees shall not be provided any vacation, sick leave, health care coverage, clothing, unemployment compensation or any other fringe benefit for the benefit of the Building Official/Inspector and/or its employees, agents or sub-contractors or subordinates, as the case may be.
- D. The Company and its employees shall not be provided any reimbursement or any workers compensation coverage and shall not be required to furnish proof of any such coverage. The Company shall indemnify and hold the City harmless for any such requirements.
- E. The Company and its employees will not be entitled to participate in any pension or any employment type benefit including OPERS, and no provisions thereof shall be deducted or offset from the Company's compensation. It is understood and agreed that the City will timely deliver to the Company an IRS Form 1099 on a yearly basis and that it shall not withhold sums from the Company's compensation (or any employee thereof) for Federal, State and local income taxes, or for Medicare and/or Social Security liability. The Company is solely responsible for the timely payment of such charges and shall indemnify and hold the City harmless therefrom.

- IV. Indemnification: The City agrees to provide the Company with a defense, through legal counsel, selected by the City, in any suit instituted against the Company arising out of any good faith act performed by it in the lawful discharge of its duties pursuant to this Contract. The City will indemnify the Company against any such claim, judgment or cause of action to the extent of any expense it incurs or damage award therein.

The Company agrees to maintain business liability insurance.

V. Confidentiality:

The Company agrees that any information communicated in any manner to it or its employees during the performance of the services required by this Contract, which concerns confidential personal, financial or other affairs of the City or the

public shall be treated by the Company and its employees as confidential and shall not be revealed or discussed unless specifically authorized in writing by the City to do so.

- VI. Term: The Term of this Contract shall be for an indefinite period of time. The Company understands and agrees that it serves at the pleasure of the City and this Contract can be terminated at any time by the City with or without cause with thirty (30) days written notice of the same. In the event of termination, the City shall not be liable to the Company or its employees for any unemployment compensation or severance pay.
- VII. Miscellaneous: This Contract contains the entire agreement of the parties and no part of this contract may be amended except in writing which is duly executed by the parties.

In case any one or more of the provisions contained in this Contract shall for any reason be held invalid, illegal, or unenforceable in any respect, that invalidity, illegality or unenforceability shall not affect any other provision of this Contract, and this Contract shall be construed as if the invalid, illegal or unenforceable provision had never been contained in it.

This Contract shall be construed in accordance with the laws of the State of Ohio and any disputes arising herefrom shall be decided in the courts of Lorain County, Ohio.

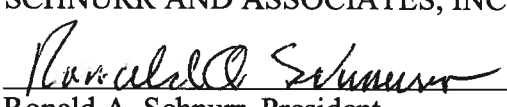
IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year first written above.

Executed at Oberlin, Ohio, this 16th day of Febr. 2012.

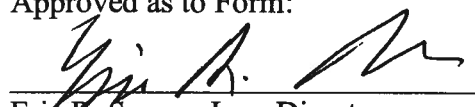
CITY OF OBERLIN, OHIO

SCHNURR AND ASSOCIATES, INC.


Eric Norenberg, City Manager


Ronald A. Schnurr, President

Approved as to Form:


Eric R. Severs, Law Director