



CITY OF OBERLIN BOARD, COMMISSION & COMMITTEE VACANCIES

The City of Oberlin is accepting applications from individuals who wish to serve on the City's Boards, Commissions and Committees. Individuals who are selected will begin serving on Jan. 1, 2018.

CURRENT VACANCIES

CIVIL SERVICE COMMISSION - TWO VACANCIES

Staggered Terms, Full-term is Three Years | Five-Member Commission

Meets the first Wednesday of every month at 5:30 p.m.

Responsibilities: Conduct practical and impartial examinations, provide a list of eligible employees, arrange for promotions for Classified Service positions and hear appeals on disciplinary matters involving Oberlin municipal employees.

*** FIRE CODE APPEAL BOARD - ONE VACANCY**

Annual Term | Three-Member Board

Meets on an as-needed basis

Responsibilities: Hear and decide appeals of orders, decisions or determinations made by the Fire Chief or any Municipal Fire Safety Inspector relative to the application and interpretation of the Fire Prevention Code.

*** FIREFIGHTER'S DEPENDENTS FUND BOARD - TWO VACANCIES**

One-year Term | Five-Member Board

Meets on an as-needed basis

Responsibilities: Make all necessary rules and regulations for the handling and processing of submitted claims and perform necessary duties to carry out the provisions of the chapter and the provisions of Ohio Revised Code Chapter 146.

*** HISTORIC PRESERVATION COMMISSION - THREE VACANCIES**

Staggered Terms, Full-term is Three Years | Five-Member Commission

Meets the third Tuesday of every other month at 4 p.m.

Responsibilities: Protect and promote the historic character of the City and oversee the appearance of construction and renovation projects, as well as make recommendations to City Council regarding the designation of landmarks and historic districts.

HOUSING RENEWAL COMMISSION - TWO VACANCIES

Staggered Terms, Full-term is Three Years | Five-Member Commission

Meets on an as-needed basis

Responsibilities: Hear and decide appeals resulting from any decision made by a City administrative office in enforcing housing ordinances. The Commission may also authorize variances, provided they do not conflict with the public interest.

HUMAN RELATIONS COMMISSION - TWO VACANCIES

Staggered Terms, Full-term is Three Years | Five-Member Commission

Meets the first Tuesday of every month at 5 p.m.

Responsibilities: Work toward a wholesome attitude of mutual respect and understanding among all people and organizations within the City. The Commission may enter into any alleged disputes, disagreements, misunderstandings or acts which involve the unlawful or unfair infringement upon basic human rights or freedoms guaranteed by law and investigate them, present reports, facts, findings and recommendations to Council, and serve in an advisory and consultative capacity to the City and to the City administration.

INCOME TAX BOARD OF REVIEW - THREE VACANCIES

Two-year Term | Three-Member Board

Meets on an as-needed basis

Responsibilities: Hear appeals made by any person dissatisfied with the rulings or decisions of the Income Tax Administrator.

*** OBERLIN COMMUNITY IMPROVEMENT CORPORATION (OCIC) - THREE PUBLIC VACANCIES, ONE PRIVATE VACANCY**

Staggered Terms, Public Sector Members is Two Years | Staggered Terms, Private Sector Members is Three Years | 11-Member Board

Meets the second Wednesday of every month at 8 a.m.

Responsibilities: Advance, encourage and promote industrial, economic, commercial and civic development within the City of Oberlin.

OPEN SPACE & VISUAL ENVIRONMENT COMMISSION - THREE VACANCIES

Staggered Terms, Full-term is Three Years | Five-Member Commission

Meets the fourth Tuesday of every month at 5 p.m.

Responsibilities: Serve as an advisory body to City Council and cooperate with all other City, county and state agencies which are active in the area of open space development and preservation.

PLANNING COMMISSION - TWO VACANCIES

Staggered Term, Full-term is Three Years | Five-Member Commission

Meets the first and third Wednesday of every month at 4:30 p.m.

Responsibilities: Hold public hearings pertaining to the plan, design, location, removal, relocation, widening, extension and vacation of streets, parkways, playgrounds and other public places and approve plats for subdivision of land and the zoning of the City for any lawful purpose. In addition, the Commission formulates plans for the future physical development of the City.

PUBLIC UTILITIES COMMISSION - TWO VACANCIES

Staggered Term, Full-term is Three Years | Five-Member Commission

Meets the second Tuesday of every month at 6 p.m.

Responsibilities: Serve as an advisory body to the City Council on any and all questions concerning the maintenance, operation and improvement of the public utilities serving the City, both privately and municipally owned.

RECREATION COMMISSION - TWO VACANCIES

Staggered Term, Full-term is Three Years | Five-Member Commission

Meets the third Tuesday on a bi-monthly basis (excluding summer months) at 7 p.m.

Responsibilities: Serve as an advisory body to the Council on any and all questions concerning the operation and improvement of City recreation programs.

RESOURCE CONSERVATION AND RECOVERY COMMISSION - TWO VACANCIES

Staggered Term, Full-term is Three Years | Five-Member Commission

Meets the fourth Tuesday of every month at 6:30 p.m.

Responsibilities: Review proposed rules and advise City Council regarding the City's refuse, recyclable materials and yard waste collection program.

ZONING BOARD OF APPEALS - TWO VACANCIES

Staggered Term, Full-term is Three Years | Five-Member Board

Meets on an as-needed basis

Responsibilities: Hear and decide appeals resulting from any order or decision made by a City administrative officer in enforcing zoning ordinances. The Board may also authorize zoning variances, provided they do not conflict with the public interest.

* Specific qualifications apply to these boards, commissions and committees. All other board, commission and committee members must be residents who are qualified electors of the municipality. Please contact the Clerk of Council Belinda Anderson at banderson@cityofoberlin.com or 440.775.7203 for details.

HOW TO APPLY:

Individuals who are interested in serving can pick up an application at the Oberlin Clerk of Council's office located at 85 South Main Street, Oberlin, or may visit the City website at www.cityofoberlin.com. **Applications must be submitted by Tuesday, Nov. 14, at 4 p.m.**