



PROJECT NAME:		TOTAL LAND DISTURBANCE (SQ.FT.):	
PROJECT ADDRESS:			
PERMANENT PARCEL NUMBERS(S):		TOTAL PARCEL(S) SIZE (SQ. FT.):	
Project Type (check all that apply): <input type="checkbox"/> New <input type="checkbox"/> Redevelopment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Demolition <input type="checkbox"/> Other:			
START DATE ² :			
<input type="checkbox"/> Est. Completion Date or <input type="checkbox"/> Final Stabilization Date:			
OWNER ¹ :		COMPANY:	
PHONE:		FAX:	
EMAIL:			
ADDRESS:			
CITY, STATE, ZIP CODE:			
CONTRACTOR:		COMPANY:	
PHONE:		FAX:	
EMAIL:			
ADDRESS:			
CITY, STATE, ZIP CODE:			
24 HOUR CONTACT:		COMPANY:	
PHONE:		FAX:	
EMAIL:			
ADDRESS:			
CITY, STATE, ZIP CODE:			
ENGINEER:		COMPANY:	
PHONE:		FAX:	
EMAIL:			
ADDRESS:			
CITY, STATE, ZIP CODE:			
SWPPP PREPARER:		COMPANY:	
PHONE:		FAX:	
EMAIL:			
ADDRESS:			
CITY, STATE, ZIP CODE:			
Owner shall submit a site plan including, but not necessarily limited to, each of the following: <ul style="list-style-type: none"> <input type="checkbox"/> Project boundaries <input type="checkbox"/> Site drawn to appropriate scale <input type="checkbox"/> Grading plan with 1' contours with direction of flow arrows <input type="checkbox"/> Existing public and private stormwater infrastructure on and adjacent to site <input type="checkbox"/> Planned public and private stormwater infrastructure on and adjacent to site <input type="checkbox"/> Material storage and equipment staging area(s) <input type="checkbox"/> Location(s) of Structural Best Management Practices/Stormwater Control Measures already installed or to be implemented during construction <input type="checkbox"/> Identify Non-Structural Best Management Practices/Stormwater Control Measures already installed or to be implemented during construction <input type="checkbox"/> Individual measures identified in the Erosion and Sediment Control Requirements section below <input type="checkbox"/> Natural Resource Areas (if applicable) 			

Local Erosion and Sediment Control Requirements ³
<p>1. Control disturbed areas. Sediment and erosion controls that manage stormwater flowing from disturbed areas are required. Low to grade land is not an approved option. Approved options:</p> <p><input type="checkbox"/> Silt Fence</p> <p><input type="checkbox"/> Foam or Straw Wattle/Fiber Roll/Filter Sock</p> <p><input type="checkbox"/> Temporary Sediment Control Basin</p> <p><input type="checkbox"/> Other: _____</p>
<p>2. Mitigate tracking of sediment. Exit points require controls that mitigate the tracking of debris off-site onto the right-of-way. Approved options:</p> <p><input type="checkbox"/> an approved construction entrance using ODOT 1s and 2s for an area 12' wide x 50' length on firm ground covered by geotextile cloth</p> <p><input type="checkbox"/> Cobble/Cattle Guard Hybrid Track Pad</p> <p><input type="checkbox"/> Angular Rock Track Pad</p> <p><input type="checkbox"/> Proprietary Tracking Control Product</p> <p><input type="checkbox"/> Other: _____</p>
<p>3. Control concrete waste, slurry, and other masonry wash waters. Concrete activities require sediment and erosion controls that allow for the capture and disposal of generated pollutants. Approved options:</p> <p><input type="checkbox"/> Chute Washout Box or Bucket</p> <p><input type="checkbox"/> Above Ground Containment (roll-off container, etc.)</p> <p><input type="checkbox"/> Designated Washout Pit</p> <p><input type="checkbox"/> Other: _____</p>
<p>4. Manage material stockpiles. Material stockpiles, not already contained within an existing perimeter control, require perimeter sediment and erosion controls that manage stormwater flowing from disturbed areas or an erosion control measure that prevents displacement of loose material. Approved options:</p> <p><input type="checkbox"/> Silt Fence</p> <p><input type="checkbox"/> Foam or Straw Wattle/Fiber Roll/Filter Sock</p> <p><input type="checkbox"/> Cover/Tarp</p> <p><input type="checkbox"/> The Material Stockpile(s) Will Exist Within Perimeter Control Measures</p> <p><input type="checkbox"/> Other: _____</p>
<p>5. Manage dewatering flows: Pumping activities that discharge into infrastructure or waterways, including discharges from the dewatering of trenches and excavations, are prohibited unless managed by appropriate controls carried out in accordance with the practices outlined in the Construction General Permit.</p> <p><input type="checkbox"/> Identify Discharge Location: _____</p> <p><input type="checkbox"/> Other: _____</p>
<p>6. Stabilize disturbed areas. Disturbed areas require sediment and erosion controls in a timeframe specified in the Construction General Permit that prevent erosion of barren ground and any area de-nuded for more than fourteen (14) days between construction operations. Approved options:</p> <p><input type="checkbox"/> Crimped Straw Mulch or Wood Mulch</p> <p><input type="checkbox"/> Hydroseed</p> <p><input type="checkbox"/> Sod</p> <p><input type="checkbox"/> Erosion Control Blanket</p> <p><input type="checkbox"/> Other: _____</p>
<p>7. Protect Inlets. On-site and/or nearby street inlets receiving site runoff require sediment and erosion controls that filter stormwater before flowing into underground infrastructure. Approved options:</p> <p><input type="checkbox"/> Pre-Manufactured Drop or Curb Inlet Protection</p> <p><input type="checkbox"/> Other: _____</p>

Administrative and Operational Controls
<p>Check each of the following that shall be utilized during the duration of the project:</p> <p><input type="checkbox"/> Street Sweeping with Frequency: _____</p> <p><input type="checkbox"/> Parking on improved surfaces outside of the disturbed area</p> <p><input type="checkbox"/> On-Site Spill Kit, including absorbent material, cleanup tools, and covered waste container</p> <p><input type="checkbox"/> On-Site Port-a-Potty securely installed, with a 1.5' berm if near sensitive land</p> <p><input type="checkbox"/> Covered dumpsters or other covered trash receptacles</p> <p><input type="checkbox"/> Waste removal schedule: _____</p> <p><input type="checkbox"/> Contractor Trailer</p> <p><input type="checkbox"/> SWPPP Box or other waterproof container marked "SWPPP" near the entrance of the site containing SWPPP materials, including permit</p> <p><input type="checkbox"/> Other (add pages as needed): _____</p> <p><input checked="" type="checkbox"/> Comprehensive site inspections with timely repairs of observed needs⁴</p>

Project Completion
<p>The permit holder must file a Notice of Intent (NOI) with the Ohio EPA and acquire coverage under the Ohio EPA's NPDES General Permit⁵.</p> <p>NOI/State General NPDES Permit Approval: _____</p>
<p>The following tasks must be carried out for a project to be considered complete by the end of the permit term:</p> <p>1. Any slope that has been made via cut or fill, or de-nuded during construction activities, shall be stabilized as required and outlined in the Construction General Permit⁶. Describe what kind of stabilization will be used: _____</p> <p>2. All controls identified in the Erosion and Sediment Control Requirements section above shall be properly and thoroughly removed, except in specific cases where the controls have been incorporated into the final build design and no longer provide stormwater control. A City of Oberlin authorized individual must be called out to inspect the site and confirm that controls have been removed as part of the completion procedures.</p> <p>3. Sites with a State NPDES General Permit require a Notice of Termination (NOT) be filed to conclude the project at the state level and end inspection requirements. NOT Approval (to be completed when relevant): _____</p> <p><input type="checkbox"/> By checking this box, I acknowledge that all steps, as relevant to this project, must be completed in accordance with the requirements of the City of Oberlin's Codified Ordinance 916.34, or a lien may be filed against the project for unpaid costs for abatement of violations.</p>

GENERAL INFORMATION

This Stormwater Pollution Prevention Plan Permit is required by the City of Oberlin in accordance with Codified Ordinance 916.31. The fee schedule is established according to Ordinance No. 916.80, effective November 18, 2019.

¹The Owner is considered to be the official Permit Holder, and as such is responsible for ensuring that all required and requested documents, including those related to regular inspections during the project, are submitted to the City of Oberlin in a timely manner. The Owner may designate an additional Permittee who shall share responsibility for the development and submittal of documents, including those related to regular inspections.

The Permit Holder and/or Permittee shall inspect the site briefly each day in order to remedy any concerns regarding sediment & erosion control that may arise during the project. Additionally, a formal documented inspection shall be completed, at minimum, within 24 hours after any storm greater than 0.5" of rain per 24 hour period (excluding weekends and holidays unless work has been scheduled to continue on those days), and once every 7 days, as set forth in the Ohio EPA's Construction General Permit (CGP). The inspection report shall include the information required in the CGP. Copies of the completed inspection report and photo documentation of what is written on the report shall be provided to a designated City of Oberlin representative in a timely manner after completion. Copies of the written inspection report shall be kept with the SWPPP and SWPPP permit in an easily accessible location on the project site. At any time, the City of Oberlin may request a copy of these reports. An *additional* monthly inspection shall be completed by a City of Oberlin authorized individual, and access to the project site shall be provided at these times. (CGP OHC000005: Part III, G, 2, i)

²Stormwater Pollution Prevention Plan permits have an expiration date (C.O. 916.33) based on the scope of the project and final stabilization date established, and it is the sole responsibility of the Permit Holder to renew an existing permit or to obtain a new permit should the existing permit expire. Sites without a valid permit shall be considered by the City of Oberlin to be an illegal non-permitted site.

³Refer to the City of Oberlin's most recently published Public Works Standards: Stormwater Runoff Management Standards and the most recently published US EPA's "Developing Your Stormwater Pollution Prevention Plan: A Guide for Construction Sites" to determine which sediment and erosion controls are most appropriate.

Sediment and erosion controls must be in place prior to commencement of the project. A City of Oberlin authorized individual must be called out to inspect the site and review the sediment and erosion controls before any ground breaking construction activities may begin. If any ground breaking activities commence before the inspection, this permit shall be considered void.

⁴Comprehensive site inspections shall be completed, at minimum, within 24 hours after any storm greater than 0.5" of rain per 24 hour period (excluding weekends and holidays unless work has been scheduled to continue on those days), and once every 7 days, as set forth in the Ohio EPA's Construction General Permit (CGP). The inspection report shall include the information required in the CGP. A copy of the intended inspection form shall be submitted to the City of Oberlin with the SWPPP permit application for approval. Copies of the completed inspection report and photo documentation of what is written in the report shall be provided to a designated City of Oberlin representative in a timely manner after completion. Copies of the written inspection report shall be kept with the SWPPP and SWPPP permit in an easily accessible location on the project site. (CGP OHC000005: Part III, G, 2, i)

⁵A copy of the NOI and/or the Ohio EPA NPDES Permit Approval Letter shall be submitted with this SWPPP permit application. If not submitted with the permit application, a copy of the Ohio EPA NPDES Permit Approval Letter shall be submitted to a designated City of Oberlin representative upon its receipt from the Ohio EPA and prior to the commencement of earth-disturbing activities.

Demolition work to full depth (removal of building pads/basements or full depth of pavement removal/replacement) must also submit an NOI when the area of disturbance is equal to or greater than 1 acre.

⁶See CGP OHC000005: Part II, B, Table 1 (Permanent Stabilization) and Table 2 (Temporary Stabilization) for specific regulations regarding timing of soil stabilization.

I certify that I am the owner or an authorized agent. If acting as an authorized agent, I certify that I am authorized to act as the owner agent regarding the property at the above-referenced address for the purpose of filing applications for decisions, plans, or review, and have full power and authority to perform on behalf of the owner all acts required to enable the City to process and review such applications. I certify that the information on this application is true, shall be implemented, and shall be maintained through the life of the project.

By checking this box, the owner/authorized agent acknowledges that they understand, agree, and expressly grant a right of entry to the City of Oberlin to the property to inspect those sediment and erosion controls covered by this permit.

By checking this box, I acknowledge that non-compliance with this permit, the aforementioned sediment and erosion controls, and/or City Ordinances may result in escalating enforcement actions including penalties per C.O. 916.82 and 916.99.

Signature of Owner

Date

Printed Name

Title

Signature of Permittee

Date

Printed Name

Title

FEEES AND CONDITIONS

Description	Reference	Type of Service/Amount
SWPPP/Stormwater Management Permit	916.80	\$50/month of planned development
SWPPP/Stormwater Management Permit Renewal	916.80	\$50/month of continued development
Re-inspection Fee	916.80	\$50 for each re-inspection after a 2 nd written notice (C.O. 916.82)

STAFF USE ONLY				
Date sent for review by	City Engineer:		Stormwater Coordinator:	
ITEM	FUND	FEE	x MONTHS	TOTAL FEE
Stormwater Pollution Prevention Plan Permit	709.0000.44006	\$50.00		
APPROVED:				
Stormwater Coordinator:			Date:	
City Engineer:			Date:	
Public Works Director:			Date:	
Distributed by: (Initials)		Date:		Receipt Number:

The signature of the City Engineer or Public Works Director is required for Approval.

<p>Special Conditions of Approval: (List if applicable)</p>
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